

The tentative agenda for each Board meeting shall be prepared in advance by the superintendent after consultation with the Board chairperson. The agenda and supportive information will be provided to each board member prior to each scheduled board meeting.

The order of business will be determined by the superintendent with input from the board. The board may alter the order of business at any time.

Order of Business. The following shall be the order of business of the regular meetings. The order of business may be changed by consent of all members present.

1. Call to Order
2. Approve Agenda
3. Communications
4. Superintendent's Report
5. Other Reports
6. Budget Status Report
7. Consent Agenda

After a description by the superintendent, but prior to the motion to approve the consent agenda, a board member may request that a consent agenda item(s) be removed from the consent agenda. It would then be placed as a discussion and action item(s) in new business.

- Past Regular and Special School Board Minutes
  - Elementary Check Registers
  - Secondary Check Registers and Fund Balances
  - General Fund Bills
  - Special Fund Bills
  - Certificated Hires and Resignations
  - Annual Contract Renewals/Agreements/Applications
  - Student Teacher Approvals
  - Bus Route Approvals
  - LOA Approvals
  - Student Teacher Memorandum of Agreements
  - Safety Busing Approvals
  - Early Graduation Requests
8. Delegations
  9. Unfinished Business
  10. New Business
  11. Good of the Order

Unscheduled matters may be heard at the conclusion of the regular agenda items, but decisions on such matters may be tabled until the next meeting of the board. However, the board may advance such items on the agenda and/or make decisions on unscheduled items or matters when it appears in the best interest of the district to do so.

The proceedings of the board may follow Roberts Rules of Order when appropriate.



**LEGAL REFERENCE:**

*Idaho Code* Section 33-506

**ADOPTED:** November 11, 2003 (Originally Adopted May 14, 1991)

**AMENDED:** August 9, 1994