MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
KUNA JT. SCHOOL DISTRICT NO. 3
711 E PORTER STREET, KUNA, ID 83634
January 15, 2013

BOARD OF TRUSTEES:  Carl Ericson, Chairman
Kevin Gifford, Vice-chairman
Jim Ford, Trustee
Ginny Gregor, Trustee
Royleen Anderson, Trustee

SUPERINTENDENT &
DISTRICT STAFF:
Jay Hummel, Superintendent
Wendy Johnson, Asst. Superintendent
Bryan Fletcher, Treasurer
Shauna Peace, Clerk of the Board

I. CALL THE MEETING TO ORDER: Chairman Ericson called the meeting to order at 6:30 p.m.

II. EXECUTIVE SESSION: Trustee Ford motioned to go into Executive Session at 6:30 p.m. Vice-chairman Gifford seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, yes; and Ginny Gregor, yes. Motion Passed.

Additional Staff in attendance: KHS Principal, Karla Reynolds

BE IT RESOLVED, that the Board of Trustees of Kuna Jt. School District No. 3 recess from an open meeting into executive session pursuant to Section 67-2345, Idaho Code, in order to discuss personnel matters as authorized by Section 67-2345 (1) (a)(b) Idaho Code.

BE IT FURTHER RESOLVED that following the executive session the Board will reconvene in to open session for the purpose of conducting further business or for adjournment of the meeting. Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows: (Conduct Vote), and no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

Chairman Ericson requested that the Executive Session scheduled on the agenda for after the Regular Session be moved to the 6:30 p.m. Executive Session. All the Board members agreed.

A. PERSONNEL MATTER(S): Personnel matters (a) were discussed.

6:45 p.m. Supt. Hummel, Asst. Supt. Johnson, Bryan Fletcher, Shauna Peace, & Karla Reynolds were dismissed from Executive Session.

B. PERSONNEL MATTER(S): Superintendent’s evaluation (b) was discussed.

After the Executive Session was concluded, at approximately 7:00 p.m., Vice-chairman Gifford excused himself from the Regular Session to attend a family event.
III. **REGULAR SESSION:** The Board returned to Open Session at 7:05 p.m. with all Board Members present minus Vice-chairman Gifford.

**Additional Staff in Attendance:** Educational Technology Specialist, Ashleigh Jensen; Administrator of Information Technology, Devan Delashmutt; Special Projects Manager, Layne Saxton; Human Resources Manager, Melanie Delashmutt; Transportation Supervisor, Elizabeth Fisher; KHS SRO Kat Fergusen; IC/Ross Principal, Brian Graves; KHS Principal, Karla Reynolds, KMS Building Admin., Robbie Reno; Silver Trail Principal, Ken Lilienkamp; Child Nutrition Director, Val Swanson; Student Information Systems Assessment, Karlynn Laraway; Facilities Supervisor, Kevin Lindquist.

A. **APPROVE AGENDA:** Chairman Ericson asked for a motion to approve the amended agenda including the following additions:

- Communications – 2013-2014 Calendar Process
- Superintendent’s Report – The Great Teachers Project
- Consent Agenda - Addendum to Personnel Report
- New Business – Permission to go out to bid on Maintenance & Technology Helpdesk Systems
- New Business - SIC Superintendents’ “Proposal for School Reform in Idaho”

Trustee Ford motioned to approve the amended agenda. Trustee Anderson seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, absent; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.

B. **COMMUNICATIONS:**

1. **2013-2014 Calendar Process – Asst. Supt. Johnson** gave a brief overview of the process used in the past to develop the upcoming school year calendar. The Board expressed that they were fine with the process used in the past and to proceed as normal.

C. **SUPERINTENDENT’S REPORT:**

1. **The Great Teachers Project - Asst. Supt. Johnson** wanted to make the Board aware that our district has some Teachers that are candidates to be in a TV documentary celebrating the good things that are happening in education. Filming of the teacher interviews will be taking place at Teed and KMS.

D. **OTHER REPORTS:**

1. **District Curriculum & Technology Update**
   - Educational Technology Specialist, Ashleigh Jensen presented to the Board a timeline displaying the current progress of the installation of interactive projectors in classrooms (*Exhibit A*). The district is on target to have all projectors installed before end of 2012-2013 school year as long as all parts are available.
• Asst. Supt. Johnson and Administrator of Information Technology, Devan Delashmutt updated the Board on the district’s current status of Technology and Curriculum using an analogy compared to the structure of a “House” (Exhibit B) and textbook adoption history (Exhibit C).

E. CONSENT AGENDA ITEMS RECOMMENDED FOR APPROVAL:
   1. December 11, 2012 Regular School Board Meeting Minutes
   2. Elementary & Secondary Check Registers
   3. Accounts Payable
   4. Budget Status Report
   5. Personnel Report & Addendum (Exhibit D)

Supt. Hummel introduced new district office staff - Transportation Supervisor, Lisa (Elizabeth) Fisher and Human Resources Manager, Melanie Delashmutt.

Trustee Anderson motioned to approve the consent agenda including addendum to personnel report. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, absent; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.

F. DELEGATIONS: None

G. UNFINISHED BUSINESS:
   1. Trustees’ interest in meeting with area Legislators - Chairman Ericson stated that Vice-chairman Gifford volunteered to participate in this group. But, since Vice-chairman Gifford is absent from the meeting there is no information to report. Vice-chairman Gifford has established a contact and there will be more communication going forward.

H. NEW BUSINESS, DISCUSSION/ACTION ITEMS:
   1. Permission to go out for bid on up to three (3) new buses - Business Manager, Bryan Fletcher asked permission from the Board to go out to bid for up to (3) three new buses. Mr. Fletcher stated he would like to get bids on the standard seventy-two passenger bus and the modified seventy-two passenger bus with removable seats for special needs students. Once bids are in and the exact needs and budgets are determined, Mr. Fletcher will bring details back to the Board for further approval.

Trustee Ford motioned to approve going out to bid for up to three (3) new buses. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, absent; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.

   2. Permission to go out for bid on eRAte items - Administrator of Information Technology, Devan Delashmutt gave a brief description of the Universal Service Fund eRAte program. He explained schools
and libraries use program to help offset the cost of technology services. Mr. Delashmutter asked permission from the Board to go out to bid on the following services:

a. Emergency Notification SaSS  
b. Cell Phone Service  
c. VoIP t1 line w/long distance service w/DID & phone numbers  
d. Qwest land lines for emergency & fax  
e. Maintenance & Technology Helpdesk Systems

Mr. Delashmutter stated that going out to bid on these services does not require the district to move forward with these services. He just wants to explore possibilities of services that can be partially reimbursed should the district choose to move forward.

Trustee Greger motioned to approve going out to bid on eRAte items. Trustee Anderson seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, absent; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.


• Supt. Hummel wanted to inform the Board of the context of the conversation happening in the district. “Are we doing what we can to keep our children and employees safe?” (Exhibit E).

• Supt. Hummel introduced the district’s Liability Insurance Broker, Tim Black and Insurance Carrier Representative, Karen Lager. Supt. Hummel asked them to give the district some context to the conversation and concern areas. Ms. Lager reminded the Board that they have resources and guidelines that are available to the district to help “make a plan” and with risk management (Exhibits F, G, H, and I).

• Special Projects Manager, Layne Saxton gave the Board a brief update on some of the things done to help improve safety and security in facilities and where we are headed.

• Asst. Supt. Johnson gave a brief overview of the recent safety committee meeting and expressed appreciation to our local police department and their partnership with the district.

• Supt. Hummel will be making a recommendation immediately to change the half-time elementary SRO to full-time. He also is discussing the possibility of adding an additional set of eyes to each campus. He stated there will be more discussion and recommendations to come.

I. GOOD OF THE ORDER:

1. Reminder – "Day on the Hill" dates February 11-12, 2013. Registration due before January 31, 2013. – Chairman Ericson reminded Board if interested in attending contact Administration office to get signed up.

2. Reminder – Joint meeting between the School District & City of Kuna scheduled for March 12, 2013; 5:00-6:30 p.m.; District Office Conference Room – Chairman Ericson reminded Board of upcoming meeting with City and to plan on bringing possible discussion items to February board meeting.

3. Annual Education Law Institute April 22-23, 2013 – Chairman Ericson reminded Board of date and expressed that he would be interested in attending.

IV. ADJOURNMENT: Trustee Ford motioned to adjourn the meeting at 8:56 p.m. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, absent; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.

Chairman

Vice-chairman

Trustee

Ginny Greger

Trustee

Shawna Peace

G Clerk