MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
KUNA JT. SCHOOL DISTRICT NO. 3
711 E PORTER STREET, KUNA, ID 83634
April 9, 2013

BOARD OF TRUSTEES: Carl Ericson, Chairman
Kevin Gifford, Vice-chairman
Jim Ford, Trustee
Ginny Greger, Trustee
Royleen Anderson, Trustee

SUPERINTENDENT & DISTRICT STAFF: Jay Hummel, Superintendent
Wendy Johnson, Asst. Superintendent
Bryan Fletcher, Treasurer
Shauna Peace, Clerk of the Board

I. CALL THE MEETING TO ORDER: Chairman Ericson called the meeting to order at 5:47 p.m.

II. EXECUTIVE SESSION: Trustee Gifford motioned to go into Executive Session at 5:47 p.m. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, yes; and Ginny Greger, yes. Motion Passed.

BE IT RESOLVED, that the Board of Trustees of Kuna Jt. School District No. 3 recess from an open meeting into executive session pursuant to Section 67-2345, Idaho Code, in order to discuss personnel matters as authorized by Section 67-2345 (1) (a) (b) (c) (d) Idaho Code.

BE IT FURTHER RESOLVED that following the executive session the Board will reconvene in to open session for the purpose of conducting further business or for adjournment of the meeting. Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows: (Conduct Vote), and no less than two-thirds (2/3) of the membership in favor thereof, the Chairman declared said resolution adopted.

A. ROLL CALL: Carl Ericson-Present; Kevin Gifford-Present; Jim Ford-Present; Royleen Anderson-Present; Ginny Greger-Present

Additional Staff in Attendance: Business Manager, Bryan Fletcher

B. PERSONNEL MATTER(S): Personnel matters (a) (b) were discussed.

C. RECORDS: Sale of real property (d) was discussed.

III. REGULAR SESSION: The Board returned to Open Session at 7:02 p.m.

A. ROLL CALL: Carl Ericson-Present; Kevin Gifford-Present; Jim Ford-Present; Royleen Anderson-Absent; Ginny Greger-Present; Jay Hummel-Present; Wendy Johnson- Present; Bryan Fletcher-Present; Shauna Peace-Present

Additional Staff in Attendance: Administrator of Information Technology, Devan Delashmutt; Human Resources Manager, Melanie Delashmutt; Student Information
Systems Assessment, Karlynn Laraway; Child Nutrition Director, Val Swanson; KHS Principal, Karla Reynolds; Transportation Supervisor, Elizabeth Fisher

B. APPROVE AGENDA: Chairman Ericson asked for a motion to approve the amended agenda including the following additions:
   • Superintendent’s Report – Academic Assembly
   • New Business – Sale of real property

Trustee Greger motioned to approve the amended agenda. Trustee Gifford seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, absent; and Ginny Greger, yes. Motion Passed.

C. COMMUNICATIONS: None

D. SUPERINTENDENT’S REPORT:
   1. Post Legislative Update – Supt. Hummel reported to the Board that the State Legislature is done meeting. He will be attending a meeting this week to review new bills and plans to report back more information next month.
   2. Educator of the Year Celebration – Asst. Supt. Johnson invited the Board to attend the 2nd annual Educator of the Year Celebration. Date: May 8th, 3:30 p.m., KHS Performing Arts Center Auditorium, Theme “Teachers Rock”, nominations open through April 19th.
   3. Grant Award – Asst. Supt. Johnson reported KMS was awarded the 21st Century Learning Grant. Money will be used to support an after school academic program for at risk students. Asst. Supt. Johnson would like to recognize Arnette Johnson and all her hard work.
   4. Academic Assembly – KHS Principal, Karla Reynolds invited the Board to attend KHS academic assembly. Date: May 15th, 7:00 p.m., KHS Performing Arts Center Auditorium. Mrs. Reynolds invited one of the Board members to speak at the assembly, Trustee Gifford accepted.

E. OTHER REPORTS:
   1. KSD Educational Vision Conversation – Asst. Supt. Johnson would like to start conversation of where KSD envisions the future of education. Work session planned for 5:30 p.m., May 14, 2013 to discuss in detail.
   2. School District Enrollment – Supt. Hummel presented to the Board current enrollment numbers and the 2013/2014 projected numbers for future planning and staffing. The growth for next year is going to be at the high school with a small senior class going out and a very large 8th grade coming in. Karlynn Laraway gave a brief overview of K-6 enrollment numbers and is currently working with the city looking at trends in growth. Supt. Hummel will be working with parents at Reed and asking approximately 25 open enrollment students go back to their home zones for the 2013/2014 school year, moving the all day kindergarten class to Crimson Point, and not accepting any new open enrollment requests. Supt. Hummel is hopeful these changes will
sustain enrollment numbers for one more year before possibly recommending rezoning.

F. CONSENT AGENDA ITEMS RECOMMENDED FOR APPROVAL:
1. March 12, 2013 Regular Session Board Meeting Minutes
2. Elementary & Secondary Check Registers
3. Accounts Payable
4. Budget Status Report
5. Personnel Report
6. Extended Field Trip Request
   a. KHS Science Club – Bruneau Sand Dunes
7. Request for Early Graduation

Trustee Gifford motioned to approve the consent agenda. Trustee Ford seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, absent; and Ginny Greger, yes. Motion Passed.

G. DELEGATIONS: None

H. UNFINISHED BUSINESS:
1. Cash Flow Summary Report – Business Manager, Bryan Fletcher explained the February 2013 data. The Board asked that this report be moved to the consent agenda in future. Except for the months of May, October, and February they have asked Mr. Fletcher to actually present cash flow summary to Board for questions and clarification if needed.
2. Quarterly Revenue & Expenditure Update – Business Manager, Bryan Fletcher gave a brief overview of how the district’s budget is tracking.
3. Recommendation to Approve Valedictorian/Salutatorian Rubric – KHS Principal provided an example of the rubric with this year’s Valedictorian numbers. The Board would like to implement next year, Class of 2014. Mrs. Reynolds is going to be putting together a committee, that will includes students, to look at the rubric and work on balancing out some of the areas of concern. Chairman Ericson asked that a recommendation to approve rubric be moved to May, 2013 Board meeting.
4. Recommendation to approve purchase of one (1) International special needs bus on piggyback with Rush Truck Center – Business Manager, Bryan Fletcher asked permission from the Board to purchase one(1) special needs bus in the amount of $87,920.00.

Trustee Ford motioned to approve the purchase of one (1) International special needs bus on piggyback with Rush Truck Center in the amount of $87,920.00. Trustee Gifford seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, absent; and Ginny Greger, yes. Motion Passed.
5. Recommendation to Approve eRAte Bids – Administrator of Information Technology, Devan Delashmutt provided recommendations to the Board for the following eRAte services:

a. Analog phone land lines provide fax, 911, fire and alarm services to each building. Recommendation to award to Century Link the 1 year (4 year extendable) contract in the amount of $7,449.24 per year.

Trustee Gifford motioned to approve the recommendation to award the 1 year (4 year extendable) contract for analog phone lines to Century Link in the amount of $7,449.24 per year. Trustee Ford seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, absent; and Ginny Greger, yes. Motion Passed.

b. Cellular Telephones provide mobile phone service (voice only with optional push to talk features) and smart phone service with voice and data plan to various district staff. Recommendation to award to Verizon the 1 year (4 year extendable) contract for mobile phone services in the amount of $24,644.16 per year.

Trustee Gifford motioned to approve the recommendation to award the 1 year (4 year extendable) contract for mobile phone services to Verizon in the amount of $24,644.16 per year. Trustee Ford seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, absent; and Ginny Greger, yes. Motion Passed.

c. Emergency Notification Service provides a quick alert messaging service for parents and staff in the event of a District or School emergency. No recommendation or motion required at this time, as these services did not qualify for E-Rate funding.

d. Maintenance & Technology Helpdesk Systems SaaS – “Software as a Service” provides maintenance management, IT management, community use, energy management. No recommendation or motion at this time, as these services did not qualify for E-Rate funding.

e. Hosted VoIP a yearly subscription to hire a VoIP provider to manage calls and route them to the District’s existing telephone equipment. No recommendation or motion necessary at this time. Early in the bid process it was determined that there was not sufficient time to adequately analyze a switch in our current VoIP technologies.
f. Tablet Date Services provides data services to tablet devices that are provided to families of students who are participating in the District's migrant education program. Recommendation to award to Sprint the 1 year (4 year extendable) contract for tablet data services in the amount of $8,397.60 per year.

Trustee Greger motioned to approve the recommendation to award the 1 year (4 year extendable) contract for tablet data services to Sprint in the amount of $8,397.60 per year. Trustee Gifford seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, absent; and Ginny Greger, yes. Motion Passed.

g. Voice Over Internet (VoIP) Communication, DID and Long Distance services secures VoIP circuits, Direct Inward Dial (DID), and long distance for the District's existing VoIP system. Recommendation to award to Time Warner LLC the 1 year (4 year extendable) contract for Voice Over IP, District Long Distance and Direct Inward Dial Services in the amount of $7,080.00 per year.

Trustee Ford motioned to approve the recommendation to award the 1 year (4 year extendable) contract for Voice Over IP, District Long Distance and Direct Inward Dial services to Time Warner LLC in the amount of $7,080.00 per year. Trustee Gifford seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, absent; and Ginny Greger, yes. Motion Passed.

I. NEW BUSINESS, DISCUSSION/ACTION ITEMS:

1. Recommendation to Approve the 2013-2014 School Calendar – Asst. Supt. Johnson presented to the Board three calendar related items that need approval/discussion:
   a. Collaboration Time – should we keep it the same schedule or change the schedule to have one common release time? The Board tabled making a decision on collaboration time until the May, 2013 meeting. They would like more input.


   Trustee Gifford motioned to approve the 2013-2014 Calendar. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, absent; and Ginny Greger, yes. Motion Passed.

   c. 2014-2015 Tentative/Draft School Calendar – the Board supported the idea of creating a draft 14-15 calendar based on the 13-14 footprint. They will officially approve it at a later time.
2. Recommendation to Approve the Coke/KHS Agreement – Business Manager, Bryan Fletcher recommended approval of the 5 year contract. Chairman Ericson would like to amend section six: indemnification 6.1 to include: to the extent allowed by Idaho law.

Trustee Gifford motioned to approve the contract with Coca-Cola Vending Agreement with section six amended to include “to the extent allowed by Idaho law”. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, absent; and Ginny Greger, yes. Motion Passed.

3. Permission to go out to bid on up to two (2) transit buses – Business Manager, Bryan Fletcher asked permission to go out to bid on up to two transit buses. A Transit bus has a larger capacity and more efficient for activities but cost more and would like to explore options.

Trustee Ford motioned to approve going out to bid on up to two (2) transit buses. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, absent; and Ginny Greger, yes. Motion Passed.

4. Sale of Real Property - Board discussed in executive session.

Trustee Ford motioned to give Administration permission to engage in communications/negotiations on the sale of the old gym property. Trustee Gifford seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, yes; Jim Ford, yes; Royleen Anderson, absent; and Ginny Greger, yes. Motion Passed.

J. GOOD OF THE ORDER:

1. Reminder – Kuna School District Zone 3 (Kevin Gifford) & Zone 4 (Jim Ford) up for Trustee elections on May 21, 2013. Deadline for write-ins and withdrawals was April 5, 2013.
3. Terry Hileman – Maintenance Tech retirement party April 12th 3:30 p.m. SSF warehouse.
4. Supt. Hummel explained elevator contract expired last year and was renewed for one year.
5. Trustee Ford invited everyone out to the Kuna Education Fun Run at KMS on Saturday, April 13th 10:00 a.m.

IV. ADJOURNMENT: Trustee Ford motioned to adjourn the meeting at 9:00 p.m. Trustee Gifford seconded the motion. Vote held: Carl Ericson, yes; Kevin Gifford, absent; Jim Ford, yes; Royleen Anderson, absent; and Ginny Greger, yes. Motion Passed.