MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
KUNA JT. SCHOOL DISTRICT NO. 3
711 E PORTER STREET, KUNA, ID 83634
SEPTEMBER 10, 2013

BOARD OF TRUSTEES: Carl Ericson, Chairman - Present
Royleen Anderson, Vice-chairman - Present
Ginny Greger, Trustee - Present
Michael Law, Trustee - Present

SUPERINTENDENT & DISTRICT STAFF: Wendy Johnson, Superintendent - Present
Devan Delashmutt, Asst. Superintendent - Present
Bryan Fletcher, Treasurer - Present
Shauna Peace, Clerk of the Board - Present

I. CALL THE WORK SESSION TO ORDER: Chairman Ericson called the meeting to order at 6:03 p.m.

Additional KSD Staff in Attendance: Human Resources Manager, Melanie Delashmutt; Facilities Supervisor, Kevin Lindquist; Special Projects Manager, Layne Saxton; Student Information Systems Assessment, Karlynn Laraway; Reed Elementary Principal, Kevin Gifford. Treasurer, Bryan Fletcher was not present during work session.

Kuna City Council and Staff in Attendance: Mayor, Greg Nelson; City Attorney, Richard Roats; City Engineer, Gordon Law, Council Member, Joe Stear; Council Member, Briana Burbank-Vonder Haar; Council President, Richard Cardoza; Council Member, Douglas Holland; Parks Superintendent, Bobby Withrow.

A. KUNA CITY COUNCIL & KUNA SCHOOL BOARD JOINT MEETING:

1. Introductions
   a. Who are you and why have you chosen to serve our community? Went around the room and each person introduced themselves and shared why they chose to serve Kuna.

2. Celebrations – what collaboration efforts have we accomplished to date?
   - KSD Facilities Supervisor, Kevin Lindquist shared that the KSD Grounds department and the Kuna City Parks have been able to work together in mowing and some shared equipment.
   - Mayor Nelson shared that the City received a $5,000.00 safety grant and plan to use the funds to convert 3 acres to a garden and nursery which is being used as a showcase for the Community High Five Grant. Mayor Nelson reminded everyone to be sure and vote at www.facebook.com/highfiveidaho. The High Five Grant is a competitive 3 year, maximum $100,000.00 a year grant.
   - Mayor Nelson announced the City Council approved a budget for a summer recreation program and an employee to work with Bobby in scheduling the use of the fields. They envision this employee also working with the school district.
Supt. Johnson expressed having regular communications between herself and the Mayor and building a collaborative relationship is a reason to celebrate.

- The City is working with KHS students on a senior project to paint the water tower.
- Karlynn Laraway and Gordon Law have been able to share data to better prepare for growth and the impact it will have on the school district.

3. Define expectations for these meetings
   a. What is the purpose of coming together?
      - Collaboration and working together strengthens our community and it is important that we keep it going.
   b. What is it that we want to accomplish together?
      - Need to work on informing the public as a group
      - Join together in health care
      - Collaborate on IT/technology projects
   c. How do you feel our meetings are going? What recommendations do you have for improvement?
      - Continue meeting quarterly
      - Form groups to work together on projects

4. Short update from each entity
   a. What are your top projects/concerns?
   b. What connection does the project have to the school district or city?
      - City Engineer, Gordon Law asked what is the most critical shortage of facilities for children? Layne Saxon, KSD Project Manager, explained our middle school is at capacity. Supt. Johnson stated life cycles of equipment in buildings are a concern.
      - Boys & Girls Club & YMCA
      - Community swimming pool
      - ACHD Overpass
      - KSD and City work together planning for future technology projects.
      - Bike path tying city and schools together

5. Work Session adjourned at 6:58 p.m. The next meeting will be held December 3, 2013, 6:00 p.m., Kuna City Hall.

II. CALL THE REGULAR SESSION TO ORDER: Chairman Ericson called the meeting to order at 7:09 p.m.

Additional Staff in Attendance: KHS Principal, Karla Reynolds; Child Nutrition Supervisor, Val Swanson; Transportation Supervisor, Elizabeth Fisher.

III. REGULAR SESSION:
   A. APPROVE AGENDA: Chairman Ericson asked for a motion to approve the amended agenda including the following changes:
      - Consent Agenda – Amend Personnel Report
      - New Business – Add Safe Routes to School – Applewood Subdivision
• New Business – Add Process for Policy Updates
• New Business – Remove 2013-2014 Sheriff’s Sub-Station Lease agreement

Trustee Greger motioned to approve the amended agenda. Vice-chairman Anderson seconded the motion. Vote held: Carl Ericson, yes; Royleen Anderson, yes; Ginny Greger, yes; Michael Law, yes. Motion Passed.

B. COMMUNICATIONS: None

C. SUPERINTENDENT’S REPORT:
   1. Student Achievement Update – Supt. Johnson presented a draft of an annual overall report (Exhibit A). Schedule a work session for October Board meeting to set some goals and discuss indicators and information the Board would like to see in future reports.

D. OTHER REPORTS:
   1. Great Teachers Project – KMS Teacher, Shelby Harris shared her experience with the Board. There will be a community showing of the film on September 21, 2013, 7:00 p.m., at the KHS Auditorium. After the viewing there will be a panel available to answer questions.

E. CONSENT AGENDA ITEMS RECOMMENDED FOR APPROVAL:
   1. August 12, 2013 Special Session Board Meeting Minutes
   2. August 13, 2013 Regular Session Board Meeting Minutes
   3. August 26, 2013 Special Session Board Meeting Minutes
   4. August 29, 2013 Special Session Board Meeting Minutes
   5. Elementary & Secondary Check Registers
   6. Accounts Payable
   7. Budget Status Report
   10. Extended Field Trip Request
       a. KHS Women’s Choir, Men’s Choir, Jazz Choir – Nov 7-8, 2013; Camp Pinewood, McCall
   11. Request for Early Graduation - None

Trustee Greger motioned to approve the consent agenda. Trustee Law seconded the motion. Vote held: Carl Ericson, yes; Royleen Anderson, yes; Ginny Greger, yes; Michael Law, yes. Motion Passed.

F. DELEGATIONS: None

G. UNFINISHED BUSINESS:
   1. Trustee Zone 3 Vacancy Interview Process – There are four Candidates; Mr. Bernie Ball; Ms. Celeste Blackburn; Ms. Jennifer Leuck; Ms. Sallie Ann McArthur. Schedule interviews for Monday, Sept. 23rd starting at 6:30 p.m., with 30 minute blocks. Board will meet at 6:00 p.m. to go over questions. Supt. Johnson will be meeting
with all of the candidates prior to interview to discuss position and its requirements/duties.

2. Bond Update – Asst. Supt., Devan Delashmutt and Projects Manager, Layne Saxton gave the Board an update on status of bond projects (Exhibit B).

3. Forensic Audit Recommendation – Supt. Johnson provided a summarization of recommendations from Eide Bailly (Exhibit C). Supt. Johnson suggested this audit could be more geared towards a process audit rather than a financial audit. Board asked Supt. Johnson to arrange for Bobby Lawrence from Eide Bailly to attend the October board meeting to discuss options and cost of audit.

H. NEW BUSINESS, DISCUSSION/ACTION ITEMS:

1. 2013-2014 School Resource Officer Agreements #1 and #2 (Exhibit D). Business Manager, Bryan Fletcher reported that there is a 4% increase and additional cost for going from 2.5 officers to 3.

Vice-chairman Anderson motioned to approve the 2013-2014 School Resource Officer Agreements #1 and #2. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Royleen Anderson, yes; Ginny Greger, yes; Michael Law, yes. Motion Passed.

2. Safe Routes to School – Applewood Subdivision - Asst. Supt. Delashmutt explained patrons are concerned about students walking from their residence in the Applewood Subdivision to Silver Trail Elementary. There is no safe, designated path at this time and the students are walking through a construction zone. State regulation does not provide funding for transportation within the 1.5 mile walk zone of a school. The State does have a process the District can use to determine if an area within a walking zone is not safe and busing is necessary. If it is determined the area meets criteria to be classified as unsafe the State will then reimburse the District for those transportation costs. Transportation Supervisor, Elizabeth Fisher explained the States measuring tool (Exhibit E) and recommended the district provide bussing for those students until construction is complete.

Vice-chairman Anderson motioned to authorize the KSD Transportation Department to provide safe bussing for students located in the Applewood Subdivision until phase one of the new Silver Trail Subdivision is completed; and a safe walking path to Silver Trail Elementary is established. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Royleen Anderson, yes; Ginny Greger, yes; Michael Law, yes. Motion Passed.

3. Process for Policy Updates – HR Manager, Melanie Delashmutt explained to the Board that we have policies that are out of date. The district had a political science intern over the summer working on updating these policies. They have mapped out a calendar to begin presenting the policy revisions and additions to the Board over the
next six months (beginning in October). Going forward the district will receive quarterly updates from Eberharter-Maki & Tappin. We also have access to the State Association website for updates. Trustee Law asked to receive the revisions and additions in advance to allow the Board time to analyze prior to approving.

I. GOOD OF THE ORDER: Chairman Ericson announced the following reminders:
1. ISBA Annual Convention 2013 Coeur D'Alene, Idaho – November 6-8 (registration: before 9/30 cost $495.00; before 10/15 $545.00; after 10/15 $595.00). Chairman Ericson is considering attending.
2. Work Session to review and discuss board goals. Put on agenda for October 8th at 5:30 p.m., before regular Board meeting

IV. ADJOURNMENT: Trustee Greger motioned to adjourn the meeting at 9:05 p.m. Vice-chairman Anderson seconded the motion. Vote held: Carl Ericson, yes; Royleen Anderson, yes; Ginny Greger, yes; Michael Law, yes. Motion Passed.