MINUTES OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES
KUNA JT. SCHOOL DISTRICT NO. 3
711 E PORTER STREET, KUNA, ID 83634
July 8, 2014

BOARD OF TRUSTEES: Carl Ericson, Chairman - Present
Ginny Greger, Trustee - Present
Michael Law, Trustee - Present
Sallie Ann McArthur, Trustee – Present

SUPERINTENDENT & DISTRICT STAFF: Wendy Johnson, Superintendent - Present
Devan DeLashmutt, Asst. Superintendent - Present
Bryan Fletcher, Treasurer - Present
Melanie DeLashmutt, Clerk of the Board – Present

I. CALL MEETING TO ORDER 7:00 P.M. Chairman Ericson called the meeting to order at 7:02 p.m.

II. REGULAR SESSION

A. APPROVE AGENDA

Trustee Greger motioned to approve the amended agenda. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; Ginny Greger, yes; Michael Law, yes; Sallie McArthur, yes. Motion Passed.

B. COMMUNICATIONS

1. KMS-Best New Mouse Squad of the Year
2. Transportation Awards
3. State Department of Education Allotments Granted
   a. Hubbard Elementary-$60,000
   b. Reed Elementary-$70,000
   c. Kuna Middle School (RTI)-$2,500
   d. Crimson Point Elementary (RTI)-$2,500

C. SUPERINTENDENT’S REPORT-no report

D. OTHER REPORTS

1. Clarification on Audit Committee Membership and Process
   Bryan reviewed the audit process with Bailey & Co. He also explained that the audit committee has been formed and they will meet with the auditors about their report in October, 2014. Members of the committee include Wendy Johnson, Michael Law, and Dan Bitman. Bryan is working to add at least 1 member of the community.
2. Liability Insurance Update-Bryan
Bryan updated the board on the decision to stay with Zurich for the district’s liability insurance. There was also $2000 being spent on a terrorist endorsement of the insurance policy. The agent felt that the terrorist endorsement could be removed and those funds spent elsewhere in the District.

3. Email Conversion Update-Devan
The Kuna School District has converted email from Groupwise to Google. The conversion is complete and technology will continue to train staff on how to use Google. The board would like to review the record retention policy.

E. CONSENT AGENDA ITEMS RECOMMENDED FOR APPROVAL
1. June 17, 2014 Special Session Board Meeting Minutes
2. Elementary and Secondary Check Registers
3. Accounts Payable
4. Budget Status Report
5. Cash Flow Statement
6. Personnel Report

Trustee Greger motioned to approve the consent agenda. Trustee Law seconded the motion. Vote held: Carl Ericson, yes; Ginny Greger, yes; Michael Law, yes; Sallie McArthur, yes. Motion Passed.

F. DELEGATIONS

G. UNFINISHED BUSINESS

H. NEW BUSINESS
1. Reorganization of Board of Trustees (Action)
   a. Elect a chairperson
      Trustee Greger motioned to elect Carl as the Chairman of the Board. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; Ginny Greger, yes; Michael Law, yes; Sallie McArthur, yes. Motion Passed.

   b. Elect a vice-chairperson
      Trustee McArthur motioned to elect Ginny as the Vice Chairman of the Board. Trustee Law seconded the motion. Vote held: Carl Ericson, yes; Ginny Greger, yes; Michael Law, yes; Sallie McArthur, yes. Motion Passed.

   c. Appoint Bryan Fletcher as District Treasurer
      Trustee Greger motioned to appoint Bryan Fletcher as the District Treasurer. Trustee Law Seconded the
motion. Vote held: Carl Ericson, yes; Ginny Greger, yes; Michael Law, yes; Sallie McArthur, yes. Motion Passed.
d. Appoint Melanie DeLashmutt as District Clerk
Trustee Law motion to appoint Melanie as the Board Clerk. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Ginny Greger, yes; Michael Law, yes; Sallie McArthur, yes. Motion Passed.

2. School Board Meeting Resolution (Action)
a. Establish monthly regular School Board meeting dates, time and location for 2014-2015 – second Tuesday of each month at 7:00 p.m. and to be held at Kuna Jr. School District Office Conference room: 711 E. Porter Street

Trustee Greger moved to approve the meeting dates, times, and location of School Board meetings. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; Ginny Greger, yes; Michael Law, yes; Sallie McArthur, yes. Motion Passed.

3. Designation of Public Places for Posting Notices (Action)
a. School District Office
b. Kuna Post Office
c. Kuna City Hall
d. U.S. Bank
e. Community Library

The Board discussed no longer posting at U.S. Bank and change to Ridley's. If Ridley's does not allow, posting will continue at U.S. Bank.

Trustee Law motioned to approve the posting locations for Board meetings. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; Ginny Greger, yes; Michael Law, yes; Sallie McArthur, yes. Motion Passed.

4. Board Room Setup
There was discussion about the board room setup. To help encourage good security measures in the district office, the board room will be set up in the reverse design and patrons will be welcomed through the side door.

5. Trustee Zone 2 Vacancy Interview Process
Superintendent Johnson presented the names of those who have shown interest in serving on the Board. The Board will
meet with all of the candidates for an interview on Tuesday, August 5 at 6:00 pm.

6. 1st Reading of Policy 216-Code of Ethics for School Boards – revised policy

7. 1st Reading of Policy 310-Administrative Personnel Evaluations-revised policy

8. 1st Reading of Policy 445-Evaluation of Non-Administrative Certificated Employees

9. 1st Reading of Policy 445.5-Non-Administrative Certified Due Process-revised policy

10. 1st Reading of Policy 681.5-Protection of Student Data

Trustee Gregor motioned to approve the 1st reading of policies 216, 310, 445, 445.5, and 681.5. Trustee McCarthur seconded the motion. Vote held: Carl Ericson, yes; Ginny Greger, yes; Michael Law, yes; Sallie McArthur, yes. Motion Passed.

I. GOOD OF THE ORDER
   A. Reminder-Joint Meeting with Kuna City Council scheduled for July 15, 2014 at 5:30 P.M. at the Kuna City Hall
   B. ISBA Annual Convention in Boise November 12-14

III. EXECUTIVE SESSION
     In accordance with Idaho Code, Section 67-2345(1)(a) (b) (c) (d) the Board may elect to hold an executive session to discuss personnel matters, student matters, property acquisitions, transfers or sales, negotiations, and legal matters.

     A. PERSONNEL MATTER(S) §67-2345(1) (a)

     Trustee McArthur moved to go into executive session. Trustee Greger seconded the motion. Vote held: Carl Ericson, yes; Ginny Greger, yes; Michael Law, yes; Sallie McArthur, yes. Motion Passed.

IV. ADJOURNMENT

Trustee Law motioned to move adjourn.
Paula Kuscu
Chairman

Amy Gregor
Vice-Chairman

Michael S. Law
Trustee

Trustee

Clerk

VACANT