MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
KUNA JT. SCHOOL DISTRICT NO. 3
711 E PORTER STREET, KUNA, ID 83634
May 10, 2016

BOARD OF TRUSTEES: Carl Ericson, Chairman - Present
JD Grant, Vice-Chairman - Present
Michael Law, Trustee - Present
Sallie Ann McArthur, Trustee - Present
Joy Garrison, Trustee – Present

SUPERINTENDENT & DISTRICT STAFF:
Wendy Johnson, Superintendent – Present
Kim Bekkedahl, Administrator of Operations – Present
Adam Bell, Treasurer - Present
Cairlissa Morgan, Clerk of the Board – Present

I. CALL MEETING TO ORDER

Chairman Ericson called the meeting to order at 5:15 p.m.

II. EXECUTIVE SESSION 5:15 p.m.

In accordance with [Idaho Code, Section § 74-206(1)(a)(b) & (f)] the Board may elect to hold an executive session to discuss (a) personnel matters and (f) legal matters.

Trustee Garrison joined the Executive Session at 5:20 p.m.

III. WORK SESSION 5:30 p.m.

Participate in presentation from LKV Architects

IV. REGULAR SESSION 6:30 p.m.

A. APPROVE AGENDA (Action)

Trustee Garrison motioned to approve the agenda with the elimination of Item B. Other Reports. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; Michael Law, yes; JD Grant, yes; and Joy Garrison, yes; Sallie Ann McArthur, yes. Motion Passed

C. COMMUNICATIONS

1. Silver Trail Elementary spotlight – Administrator LilienKamp

Administrator LilienKamp introduced students from Silver Trail Elementary shared their McCall Outdoor Science School Presentation

2. First Cohort for Idaho Mastery Education Network Announced by the Idaho State Department of Education
Letter from the State was shared

D. SUPERINTENDENT’S REPORT
   1. 2016-17 Kindergarten Program Options with Administrator Beals

Administrator Beals presented the different options for the 1617 school year Kindergarten programs within the district.

E. CONSENT AGENDA ITEMS RECOMMENDED FOR APPROVAL (Action)
   1. April 12, 2016 Regular Board Meeting Minutes
   2. Elementary and Secondary Check Registers
   3. Accounts Payable
   4. Budget Status Report
   5. Personnel Report
   6. Extended Field Trip Request
   7. Early Graduation Request
   8. Surplus Old Technology Equipment

Trustee Grant motioned to approve the consent agenda. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

F. DELEGATIONS - None

G. UNFINISHED BUSINESS
   1. Update on Revised Transportation Form – Administrator Bekkedahl

Administrator Bekkedahl demonstrated the new transportation form online submitting process.

   2. Review draft of the 2016-2017 Kuna School District Budget – Financial Manager Bell

Financial Manager Bell presented and answered questions regarding the District Budget Report.

   3. Discussion related to the presentation of Account Payables, Cash Flow and Budget Status Report - Financial Manager Bell

Financial Manager Bell shared different a different format option for the Account Payables report, moving forward the AP report will include a legend or key of different budget codes. The AP report will adapt the new format presented. Cash Flow report will be added to the Consent Agenda monthly moving forward. The Budget Status Report will be added to the Board agenda quarterly moving forward.

Short discussion decided to include on the June and July Regular Board Meeting agendas.

H. NEW BUSINESS, DISCUSSION/ACTION ITEMS

1. Request to reseal parking lots (Action) – Administrator Bekkedahl

Administrator Bekkedahl and Kevin Lindquist presented the different parking lot concerns including the need to reseal the parking lots in the district with the exception of the front parking lot at the middle school and Silver Trail Elementary, and the growing need to expand the high school student parking lot.

Trustee Law motioned to approve the deferring the HVAC monies to go out to bid for the sealing of the district parking lots and the additional parking lot extension at the high school as a combined project. Bid for the parking lot improvements will be presented at the June Board Meeting.

2. Request permission to go to bid on milk (Action) - Administrator Bekkedahl

Trustee Grant motioned to approve the request to go to bid on milk. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

3. Request permission to go to bid on food and supplies (Action) - Administrator Bekkedahl

Trustee Law motioned to approve the request to go to bid on food and supplies. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

4. 3rd reading: Revision to Policy 850 Purchasing (Action) Financial Manager Bell

5. 3rd reading: Revision to Policy 853 Authorized Signatures on Checking Accounts (Action) Financial Manager Bell

6. 3rd reading: Revision to Policy 857 Personal Service Contracts (Action) Financial Manager Bell

7. 3rd reading: Revision to Policy 858 Payment for Goods and Services (Action) Financial Manager Bell

8. 3rd reading: Revision to Policy 872 Inventory Records of Fixed Assets (Action) Financial Manager Bell

Trustee Grant motioned to approve 3rd and final reading of Policy 853 Authorized Signatures on Checking Accounts, Policy 857 Personal Service Contracts, Policy 858 Payment for Goods and Services, Policy 872 Inventory Records of Fixed Assets. Trustee Garrison seconded the
motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed

9. 2nd reading: Revision to Policy 480 Vacation Leave for Non-Certified Employees (Action) – Administrator Reinhart

Trustee inquired if comparisons were made with private sector employers. Administrator confirmed comparisons were made with other local school districts but not private sector employers.

Trustee Grant motioned to approve 2nd reading of Policy 480 Vacation Leave for Non-Certified Employees. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed

I. GOOD OF THE ORDER

1. Initial Point High School Graduation - May 26, 2016 at 7 pm at the KHS Performing Arts Center
2. Kuna High School Graduation - May 27, 2016 at 3:30 pm at the Idaho Center
3. Review Negotiated Agreement - deferred to a Special Meeting to be held prior to IPHS graduation.

IV. ADJOURNMENT: Trustee Law motioned to adjourn the regular session meeting at 8:33 p.m. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

[Signatures]
Chairman
Vice-Chairman
Trustee
Trustee
Clerk