MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
KUNA JT. SCHOOL DISTRICT NO. 3
711 E PORTER STREET, KUNA, ID 83634
June 14, 2016

BOARD OF TRUSTEES: Carl Ericson, Chairman - Present
JD Grant, Vice-Chairman - Present
Michael Law, Trustee - Present
Sallie Ann McArthur, Trustee - Present
Joy Garrison, Trustee – Present

SUPERINTENDENT & DISTRICT STAFF: Wendy Johnson, Superintendent – Present
Kim Bekkedahl, Administrator of Operations – Present
Adam Bell, Treasurer - Present
Cairlissia Morgan, Clerk of the Board – Absent

I. CALL MEETING TO ORDER

Chairman Ericson called the meeting to order at 6:02 p.m.

Trustee McArthur motioned to move into Executive Session. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; Michael Law, yes; JD Grant, yes; and Joy Garrison, yes; Sallie Ann McArthur, yes. Motion Passed

II. EXECUTIVE SESSION 6:00 p.m.

In accordance with [Idaho Code, Section 6-74-206(1)] the Board may elect to hold an executive session to discuss (b) To hear complaints or charges brought against a public officer.

III. REGULAR SESSION 6:30 p.m.

Chairman Ericson called the Regular Session to order at 6:34 p.m.

A. APPROVE AGENDA (Action)

Trustee Garrison motioned to approve the agenda. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; Michael Law, yes; JD Grant, yes; and Joy Garrison, yes; Sallie Ann McArthur, yes. Motion Passed

B. OTHER REPORTS

1. Ada County Assessor Report - Assessor Bob McQuade
   Bob McQuade summarized the Ada County Assessor’s Report. Assessments in Ada County for Kuna School District had an approximate 7% median increase which is up from 6% last year. Trustee Ericson asked for more information about the Simplot exemption and Mr. McQuade will follow up.
C. COMMUNICATIONS
   1. Update on Educate Idaho Network Conference - Trustee Garrison

Trustee Garrison, Superintendent Johnson, and College and Career Counselor Kathy Purin attended the Educate Idaho Network Conference. Trustee Garrison would like to see our district educate our patrons/parents better about “going on”, maybe have a website about college, use Peachjar for notifications of coming events, start informing students and parents in 6th grade, have brochures for parents about classes and testing, possible career fair about college credit opportunities. Also, help teachers be able to explain to parents at Parent Teacher Conferences about the programs available.

D. SUPERINTENDENT’S REPORT
   1. Review timeline of capital plan

Superintendent Johnson reviewed the timeline of the Capital Plan. Multiple committees will be established to make recommendations for moving forward to a Bond Election.

E. CONSENT AGENDA ITEMS RECOMMENDED FOR APPROVAL (Action)
   1. May 10, 2016 Regular Board Meeting Minutes
   2. Elementary and Secondary Check Registers
   3. Accounts Payable
   4. Budget Status Report
   5. Cash Flow Report
   6. Personnel Report
   7. Early Graduation Request
   8. LKV Contract

Trustee Grant motioned to approve the consent agenda item 1, 2, 4, 5, 7 & 8. Trustee Law seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

Items 3 and 6 discussed. Charter bussing expense, and to remove the “On Administrative Leave” from the Personnel Report.

Trustee Law motioned to approve Items 3 and 6 of the Consent Agenda. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

F. DELEGATIONS

Krista Anthony addressed the Board, she felt the Superintendent did not receive correct information about an issue and distributed copies to each of the members and the Superintendent.

G. UNFINISHED BUSINESS
   1. Request approval to refund the 2008 and 2009 Bond - Eric Heringer and Financial Manager Bell
Financial Manager Bell introduced Eric Heringer with PiperJaffray. Mr. Heringer presented an overview of our District’s Bonds and reviewed refinancing savings scenarios. Then presented a refinancing bond approval and sale timeline.

Trustee McArthur motioned to approve and proceed with timeline June 14th two bullet items. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed

2. Hubbard & KHS roofing update - Supervisor Kevin Lindquist

Mr. Lindquist reported on the roofing update and which was the highest priority. He will return in July for approval to proceed.

3. Request approval for seal coat for parking lots (Action) - Administrator Bekkedahl and Supervisor Kevin Lindquist

Mr. Lindquist provided an update on adding to the KHS parking lot and recommended that the board wait to move forward to add to the KHS parking lot until LKV Architects review the plan. Mr. Lindquist and Administrator Bekkedahl provided an update to the board on the bids to reseal all of the parking lots in order of priority.

Trustee Grant motioned to approve Stall and Stripes to seal coat of the parking lots given that Mr. Lindquist meets with them to confirm their plan and deadlines. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed

4. Permission to purchase portable (Action) - Administrator Bekkedahl

Administrator Bekkedahl presented the option to purchase a portable from Melba School District with the recommendation to wait for LKV to direct us on our greatest need and where to put it.

Trustee Grant motioned to purchase a portable from Melba School District. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed

H. NEW BUSINESS, DISCUSSION/ACTION ITEMS


Financial Manager Bell presented the 2016-2017 Kuna School District Budget.

Trustee Grant motioned to approve the 2016-17 school year budget. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, no; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed

2. Request permission to go to bid for copiers (Action) - Administrator Obert
Administrator Obert reported to the board that 3 copies in the district are past their life expectancy and would cost more to fix than to replace. The cost is already included in the 2016-17 Budget.

Trustee McArthur motioned to go to bid on three (3) new copiers. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed

3. 3rd reading: Revision to Policy 480 Vacation Leave for Non-Certified Employees (Action) – Administrator Reinhart

Administrator Reinhart reviewed the Policy 480 and discussed the need to have time for life so that employees can be more productive when they return from time off. Trustee Law questioned the actual cost/benefit of paid time off.

Trustee Garrison motioned to approve Policy 480 Vacation Leave for Non-Certified Employees. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, abstained; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed

4. 1st reading: New Policy Policy 479 Trip Expenditure (Action) - Financial Manager Bell

Financial Manager reported the need to be competitive and update the rate so it can reflect the State’s per diem rate.

Trustee Law motioned to approve 1st reading of the new Policy 479 Trip Expenditure subject to looking at it again with comparison to last year’s rate. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, absent. Motion Passed

5. 1st Reading: Revision to Policy 878 Collections (Action) - Financial Manager Bell

Financial Manager Bell explained the need to change Child Nutrition Service in Policy 878 to Accounts Receivable making it apply to all accounts that may need collections.

Trustee Grant motioned to approve 1st reading of Policy 878 Collections. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, absent. Motion Passed

I. GOOD OF THE ORDER

1. ISBA Summer Leadership Institute, July 28, 1:00 - 6:00 pm in Boise

Trustee Garrison expressed interest attending ISBA Summer Leadership Institute.
IV. ADJOURNMENT: Trustee Garrison motioned to adjourn the regular session meeting at 8:48 p.m. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, absent. Motion Passed.

Chairman

Vice-Chairman

Trustee

Trustee

Clerk (Lori Olsen in Cairissa’s absence)