KUNA JT. SCHOOL DISTRICT NO. 3
MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
JULY 11, 2017

BOARD OF TRUSTEES:  Carl Ericson, Chairman - Present
                     JD Grant, Vice-Chairman - Present
                     Sallie Ann McArthur, Trustee - Present
                     Joy Garrison, Trustee - Present
                     Kimberlee Nixon, Trustee - Present

SUPERINTENDENT &
DISTRICT STAFF:    Wendy Johnson, Superintendent – Present
                     Kim Bekkedahl, Assistant Superintendent – Absent
                     Adam Bell, Treasurer - Present
                     Cairlissa Morgan, Clerk of the Board – Present

I.   CALL MEETING TO ORDER

Chairman Ericson called the meeting to order at 5:48 pm

II.  EXECUTIVE SESSION 5:45 p.m. In accordance with [Idaho Code, Section § 74-208(1)(c & j)] the Board may elect to hold an executive session to discuss (j) to consider labor contract matters authorized under section and (c) to acquire an interest in real property of Idaho Code.

Trustee Nixon motioned to move to Executive Session in accordance with [Idaho Code, Section § 74-208(1)(c & j)] the Board may elect to hold an executive session to discuss (j) to consider labor contract matters authorized under section and (c) to acquire an interest in real property of Idaho Code. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, absent; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

Trustee Garrison joined Executive Session.

The Board returned to Open Session at 6:33 pm. No decisions were made regarding discussion in Executive Session. Executive Session to reconvene after Regular Session.

III. REGULAR SESSION 6:30 p.m.

A. APPROVE AGENDA (Action)

Trustee McArthur motioned to approve the agenda. Trustee Nixon seconded the motion. All in favor, motion passed.

B. COMMUNICATIONS
   1. Audit Letter - Eide Bailly
Superintendent Johnson shared Elde Bailly Letter regarding continuing services as auditors.

C. OTHER REPORTS - None

D. CONSENT AGENDA ITEMS RECOMMENDED FOR APPROVAL (Action)
   1. June 13, 2017 Board Meeting Minutes
   2. Accounts Payable
   3. Budget Status Report
   4. Cash Flow Report
   5. Personnel Report
   6. Check Registers
   7. Surplus Inventory
   8. Fixed Asset Purchase Approval
   9. NNU MOU Student Teacher Placement

Trustee Garrison motioned to approve the consent agenda. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

E. DELEGATIONS

Library Board Trustee Mr. Jim Scherer expressed his desire to establish a relationship between the Community Library and the Kuna School District.

F. UNFINISHED BUSINESS
   1. Construction Management process and recommendation - Project Manager Obert & Beniton Construction President Matt Newton

Project Manager Obert presented the interviewing and hiring process of Construction Management Companies. Mr. Obert recommended Beniton Construction as the Construction Managers.

President Matt Newton introduced himself and Beniton Construction. Discussion of process moving forward with Beniton Construction as the Construction Managers for the district.

   2. Follow-up to KHS open campus - Principal Graves

Principal Graves returned to answer questions presented at the last Board meeting regarding open campus at the high school. Discussion followed.

G. NEW BUSINESS, DISCUSSION AND/OR ACTION ITEMS
   1. Reorganization of Board of Trustees (Action)
      a. Elect a Chairperson

Trustee Grant motioned to elect Carl Ericson as Chairman. Trustee Nixon seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.
b. Elect a Vice-Chairperson
Trustee Nixon motioned to elect JD Grant as Vice-Chairman. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

c. Appoint Adam Bell as District Treasurer
Trustee Grant motioned to appoint Adam Bell as the District Treasurer. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

d. Appoint Cairlissa Morgan as District Clerk
Trustee Nixon motioned to appoint Cairlissa Morgan as District Clerk. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

e. Review and sign KSD and Idaho School Board Association’s Code of Ethics, policy 216

Each Trustee read and signed a copy of the KSD and Idaho School Board Association’s Code of Ethics, policy 216

2. School Board Meeting Resolution (Action)
   a. Establish monthly regular school Board meeting dates, time and location for 2017-2018 - Second Tuesday of each month at 6:30 pm and to be held at Kuna Jt. School District Office Conference room: 711 E Porter Street

Trustee Grant motioned to continue to hold regular school Board meeting on the second Tuesday of each month at 6:30 pm to be held at the District Office. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

3. Designation of Public Places for Posting Notices (Action)
   a. School District Office
   b. Kuna Post Office
   c. Kuna City Hall
   d. U.S. Bank
   e. Community Library

Trustee Nixon motioned to continue the public places for posting notices at the School District Office, Kuna Post Office, Kuna City Hall, US Bank and the Community Library. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

4. Follow-up to how the board would like to approve bond projects and receive updates on projects - Supt. Johnson
Mr. Adam Bell presented the recommendation of Bond projects process moving forward. Discussion followed.

5. Designate Jim Obert as Bidding Agent (Action)

Trustee Grant motioned to designate Jim Obert as Bidding Agent. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

6. Bond projects to approve - Project Manager Obert: (Action)
   a. Ross ADA site compliance - courtyard concrete work

Trustee McArthur motioned to approve Bond Project courtyard concrete work at Ross Elementary to meet ADA compliance for the total of $12,168.10 provided by Ground Innovations LLC. Trustee Nixon seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

   b. Glycol replacement at Hubbard, KMS, Reed, Crimson Pt, and Silver Trail

Informed Board the glycol was replaced with Maintenance funds and Bond funds were not used.

   c. KMS Mezzanine gate

Trustee Nixon motioned to approve the Kuna Machine Shop’s quote for the KMS Mezzanine gate totaling $836.40. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

   d. KMS restroom partitions for ADA compliance

Trustee McArthur motioned to approve the SBI Contacting quote for the KMS restroom partitions to meet ADA compliance totaling $4,510.00. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

   e. KMS front entry and hallway floors

Trustee Nixon motioned to approve the Bowen Floor Covering’s quote for the KMS front entry and hallway floors totaling $11,546.00. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; JD Grant, yes; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

Trustee Grant excused himself from the Board Meeting at 7:28 pm.

7. Second Reading: Revision to Policy 561: Administering Medications (Action) - Asst. Superintendent Bekkedahl
8. Second Reading: Revision to **Policy 561.50: Administering Medications: Diabetes (Action)** - Asst. Superintendent Bekkedahl

Trustee Garrison motioned to approve the second readings of Policy 561: Administering Medications and Policy 561.50: Administering Medications: Diabetes. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; JD Grant, absent; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

**H. GOOD OF THE ORDER**
1. ISBA Summer Leadership Institute - July 20, 2017
2. All Staff Back to School Meeting - August 22, 2017, 10:30 - 12:00 at KPAC

**IV. ADJOURNMENT**

Trustee Garrison motioned to adjourn Regular Board Meeting at 7:41 pm and return to Executive Session. Trustee Nixon seconded the motion. Vote held: Carl Ericson, yes; JD Grant, absent; Joy Garrison, yes; Sallie Ann McArthur, yes; Kimberlee Nixon, yes. Motion Passed.

Executive Session commenced at 8:03, no decisions were made regarding discussion in Executive Session

[Signatures]

Chairman

Vice-Chairman

Trustee

Trustee

Trustee

Clerk