MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
KUNA JT. SCHOOL DISTRICT NO. 3  
711 E PORTER STREET, KUNA, ID 83634  
April 12, 2016

BOARD OF TRUSTEES:  
Carl Ericson, Chairman - Present  
JD Grant, Vice-Chairman - Present  
Michael Law, Trustee - Present  
Sallie Ann McArthur, Trustee - Present  
Joy Garrison, Trustee – Present

SUPERINTENDENT & DISTRICT STAFF:  
Wendy Johnson, Superintendent – Present  
Kim Bekkedahl, Administrator of Operations – Present  
Adam Bell, Treasurer - Present  
Cairlissa Morgan, Clerk of the Board – Present

I. CALL MEETING TO ORDER

Chairman Ericson called the meeting to order at 6:15 p.m.

II. EXECUTIVE SESSION 6:00 p.m.

In accordance with [Idaho Code, Section § 74-206(1)(a) & (b)] the Board may elect to hold an executive session to discuss (a) personnel matters.

Trustee McArthur was absent during the Executive Session.

III. REGULAR SESSION 6:30 p.m.

A. APPROVE AGENDA (Action)

Trustee McArthur motioned to approve the agenda. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; Michael Law, yes; JD Grant, yes; and Joy Garrison, yes; Sallie Ann McArthur, yes. Motion Passed.

B. OTHER REPORTS

1. Financial Planning: Follow-up from February’s Work Session Regarding Information from Financial Advisors to Assist District to Update the District’s Capital Plan - Presented by Michael Keith from Piper Jaffray and Christian Anderson from Zions Bank

Michael Keith with Piper Jaffray presented followed by Christian Anderson with Zion’s Bank.

C. COMMUNICATIONS

1. Hubbard/Teed School Update – Building Administrator Josh Noteboom
Mr. Noteboom presented on Hubbard and Teed Elementary Schools efforts regarding their Bully Prevention. Mr. Noteboom presented the curriculum used to support their efforts and their parent involvement.

D. SUPERINTENDENT’S REPORT

1. Update on certified staffing for the 2016-17 school year

Supt. Johnson presented the current staffing numbers and the direction the district is moving with staffing next school year.

2. Update on Redirect program – in partnership with Administrator O'Shea and instructor Ms. Hall

Supt. Johnson introduced the Re-Direct program to the board. Administrator O'Shea introduced Ms Hall, the Re-Director instructor. Ms Hall presented her involvement in the Re-Direct program and the improvement she is seeing in the students that have participated. Jessi Jenson and Ann Koch both interns from BSU spoke of their association with the Re-Direct program.

E. CONSENT AGENDA ITEMS RECOMMENDED FOR APPROVAL (Action)

1. March 8, 2016 Regular Board Meeting Minutes
2. Elementary and Secondary Check Registers
3. Accounts Payable
4. Budget Status Report
5. Personnel Report
6. Extended Field Trip Request
7. Early Graduation Request

Trustee Law motioned to approve the consent agenda with the exception of the Accounts Payable Report. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

The AP Report was looked over to clarify the budget codes not on the report, going forward the report will include budget codes. Explanation of the zero (0) transactions with a dollar amount in the report explained by Financial Manager Adam Bell.

Trustee Law motioned to approve the AP Report. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

E. DELEGATIONS

Bobbie Sailor presented information regarding the City Library Bond Vote on May 17th.
G. UNFINISHED BUSINESS
   1. 2016-17 Revenue Projections Update – Financial Manager Bell

   Adam presented and answered question regarding the 2016-17 Revenue Projections Update

   1. Discussion about Capital Plan and Recommended Direction Moving Forward – Supt. Johnson

   Supt. Johnson presented The Capital Plan and Recommended Direction Moving Forward presentation. Discussion followed of different options moving forward. Will continue discussion in upcoming work sessions and board meeting.

   2. Student Extra-curricular Activities Fees (Action)—Administrator Bekkedahl

   Trustee Grant motioned to approve the Student Extra Curricular Activities Fee. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, abstained; Michael Law, no; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

H. NEW BUSINESS, DISCUSSION/ACTION ITEMS

   1. 3rd reading: revision to Policy 632 Limited Open Enrollment (Action) – Administrator Bekkedahl

   Trustee Grant motioned to approve the third reading to Policy 632 Limited Open Enrollment. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

   2. 2nd reading: Revision to Policy 850 Purchasing (Action) Financial Manager Bell

   3. 2nd reading: Revision to Policy 853 Authorized Signatures on Checking Accounts (Action) Financial Manager Bell

   4. 2nd reading: Revision to Policy 857 Personal Service Contracts (Action) Financial Manager Bell

   5. 2nd reading: Revision to Policy 858 Payment for Goods and Services (Action) Financial Manager Bell

   6. 2nd reading: Revision to Policy 872 Inventory Records of Fixed Assets (Action) Financial Manager Bell

   Trustee Law motioned to approve the second reading of the first reading of the Policies 850, 853, 857,869, 872. Trustee Grant seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

   7. 1st reading: Revision to Policy 480 Vacation Leave for Non-Certified Employees (Action) – Administrator Reinhart
Trustee Grant motioned to approve the first reading of Policy 480 Vacation Leave for Non-Certified Employees. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed

Trustee Grant motioned to approve the first reading of the Policies 850, 853, 857,869, 872. Trustee Law seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

3. 2nd reading: revision to Policy 632 Limited Open Enrollment (Action) – Administrator Bekkedahl

Trustee Law motioned to approve the 2nd reading of the Policy 632. Trustee Garrison seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.

I. GOOD OF THE ORDER: NONE

IV. ADJOURNMENT: Trustee Grant motioned to adjourn the regular session meeting at 9:27 p.m. Trustee McArthur seconded the motion. Vote held: Carl Ericson, yes; Joy Garrison, yes; Michael Law, yes; JD Grant, yes; Sallie Ann McArthur, yes. Motion Passed.