

Hubbard Elementary School

**Student Handbook
2021-2022**



Home of the Timberwolves
We are PAWSome!

Kuna Jt. School District No.3

KUNA SCHOOL DISTRICT

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For additional information, please see our website - www.kunaschools.org

SCHOOL CONTACT INFORMATION:

CRIMSON POINT ELEMENTARY - Alex Jensen, Principal	208-955-0230
HUBBARD ELEMENTARY - Justine Burgess, Principal	208-922-1007
INDIAN CREEK ELEMENTARY - Kimberly Barker, Principal	208-922-1009
ROSS ELEMENTARY – Mysti Schmidt, Principal	208-922-1011
REED ELEMENTARY - Kevin Gifford, Principal	208-955-0275
SILVER TRAIL ELEMENTARY - Kara Ritter, Principal	208-472-9731
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Kuna Elementary Schools recognize the uniqueness of each child. Differing learning styles require information to be presented in a variety of approaches.

It is essential for the student to receive a strong basic skills foundation on which to build knowledge and skills needed for a successful life. A strong basic skills program should include reading, language arts, mathematics, social science, physical education, art, and music. Consideration must be given to learners with special needs. In order to maximize the student's opportunity for learning and for the development of a healthy self-esteem, attention should be given to the whole child's maturation – emotional, social, intellectual and physical.

Children are our most precious resource, thus the future of our community, state, nation, and the world depends largely on our educational system's ability to provide the necessary resources and environment to develop responsible citizens and leaders for tomorrow.

This handbook explains some of the rules and procedures at Kuna Elementary Schools. We are always open to suggestions, concerns or comments from parents. Students are best served when parents and the school staff communicate and cooperate. You may view the complete [Kuna School District Policy](#) on our website.

Family Educational Rights and Privacy Act (FERPA):

The Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

· Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

· Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

· Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- a) School officials with legitimate educational interest;
- b) Other schools to which a student is transferring;
- c) Specified officials for audit or evaluation purposes;
- d) Appropriate parties in connection with financial aid to a student;
- e) Organizations conducting certain studies for or on behalf of the school;
- f) Accrediting organizations;
- g) To comply with a judicial order or lawfully issued subpoena;
- h) Appropriate officials in cases of health and safety emergencies; and
- i) State and local authorities, within a juvenile justice system, pursuant to specific state law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. For additional information or technical assistance, you may call (202) 260-3887 (voice). Individuals who use TDD may call the Federal Information Relay Service at 1-800-877-8339. Or you may contact us at the following address:

Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, D.C. 20202-4605.

Photography, video recording & safety

Your child may be photographed and video recorded in our schools in the classroom, at events such as assemblies, concerts, games, etc. for use by the school, the district, parents/guardians like yourself, and the news media.

In the rare circumstance that your child needs identity protection because of a criminal conviction or legal investigations around domestic violence, sexual assault, stalking, etc. or because of involvement in a witness protection program, **please contact the school immediately** to create a plan with you and your student.

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1. GENERAL INFORMATION:

Bell Times for 2021-22

School	AM Bell	PM Bell
Hubbard	8:50 a.m.	3:35 p.m.
Indian Creek	8:50 a.m.	3:35 p.m.
Ross	8:50 a.m.	3:35 p.m.
Reed	8:50 a.m.	3:35 p.m.
Crimson Pt	8:50 a.m.	3:35 p.m.
Silver Trail	8:50 a.m.	3:35 p.m.

Wednesdays at elementary schools are early release with schools dismissing at 1:30 p.m.

OFFICE HOURS

The school offices are open daily from 8:00 a.m. – 4:00 p.m. The office will not give out staff phone numbers. Staff members will return calls at the first available time after messages are received.

PARENTS & VISITORS WELCOME

Visits by parents to their student's classroom are encouraged, but should be arranged with the principal and the teacher. They are encouraged to visit classes anytime except during testing. If you would like to eat lunch with your child, please call the office or send a note that morning, so we can adjust our lunch count. Parents are invited to attend all student assemblies.

Visitors are welcome, but required to stop, sign in and get a badge at the office for the safety of the students and for the order of the academic process.

VOLUNTEERS

Volunteers are interested persons from the community who give of their time to the students. The most important contribution a volunteer makes to the school is the added human element of another relating, communicating and caring human being. Please contact your child's teacher if you are interested in becoming a volunteer.

All individuals will be required to submit proof of identification and complete the Volunteer Background Check when applying to act as a classroom volunteer working with students or as a chaperone on a fieldtrip.

Please do not bring your preschoolers to school with you while volunteering in a classroom.

CHANGE IN AFTER SCHOOL PLAN

Please contact the school before 2:00 pm on regular days so that the office staff can notify his/her teacher and the Transportation department, if necessary. Notification is required for students who are to wait for rides by parents instead of going home by bus. A note is also required for bus students who desire to ride a bus other than their assigned bus (see Bussing information).

CHANGE OF RESIDENCE

Please notify the school office immediately if there is a change in: address, home and/or work phone numbers, emergency contact numbers, resident to non-resident, transported to non-transported.

PHONE CALLS

Children will not be permitted to leave the classroom to answer the telephone except in extreme emergencies. Please leave any messages with the secretary, who will see that they are delivered to the student. Children are not allowed to call home to make arrangements for after school activities. They are to assume responsibility for making these arrangements with you before coming to school. If plans change and you have a bus/walk/sitter or will be picked up message, please call the office by **2:00 p.m.** **These should be only an emergency change of plans, not a daily reminder message.**

SCHOOL PROPERTY

Parents are held responsible for repair or replacement of school property, books, desks, lavatories, play equipment, etc. when willfully damaged by their children.

LOST AND FOUND

Unclaimed lost and found items are donated to charity at the end of each trimester. Parents are encouraged to check at school periodically for lost items.

TOYS & VALUABLES

Students are strongly discouraged from bringing toys, jewelry, or other collectables/valuables to school. **We will not be responsible for items which are lost or stolen.**

Students are not allowed to trade, buy or sell items at school. Collectibles are better left at home.

PERSONAL ELECTRONIC DEVICES

I.

Students are encouraged to keep personal electronic devices including but not limited to cellphones, tablets, games, smart watches, electronic books, etc. at home as the Kuna School District is not responsible for lost, stolen, or damaged personal property. Students who bring personal electronic devices to school must follow the direction of teachers and school staff on the use of the device including instructions to mute, power down, and/or put away the device. Use of any electronic device is prohibited in bathrooms, or other locations that are private in nature. Unauthorized use may result in confiscation of the device. The student's parent or guardian will be notified to pick up the device in the front office.

PETS & SERVICE ANIMALS

[Link to KSD Policy # 970 Service Animals in School](#)

No dogs or pets are allowed in the school or on the school grounds unless they have been certified to be in our schools. *This includes bringing pets for show and tell.*

Kuna School District No. 3 acknowledges its responsibility to make reasonable accommodations to permit persons with disabilities to be accompanied by a service animal in its school buildings, classrooms, and at school functions, as required by the Americans with Disabilities Act, 28 C.F.R. Part 35.

“**Service animal**” means any dog or, in specific circumstances, a miniature horse that is individually trained to do work or perform tasks for an individual with a disability including a physical, sensory, psychiatric, intellectual or other mental disability. No other species of animal, whether wild or domestic, will be permitted as a service animal. Animals whose sole function is to provide comfort or emotional support do not qualify as service animals for the purposes of this definition.

OPEN ENROLLMENT

In the Kuna School District, every school offers an excellent education for students. The district is committed to sustaining outstanding schools and fostering strong relationships between parents and teachers. Idaho Code §33-1402 (Enrollment Options) provides parents the opportunity to apply for a change of school attendance zone through an open enrollment process.

There is a window in the spring for open enrollment. Open Enrollment is for full time students only and does not include foreign exchange students or siblings. **Open Enrollment does not apply to any special programs such as Dual Language, TLC, Special Education, Synergy, etc. Siblings are not automatically enrolled into the school if a sibling is in a special program.**

2. ATTENDANCE:

PLEASE CALL THE SCHOOL OFFICE BY 9:00 A.M. IF YOUR CHILD IS ABSENT.

[Link to KSD Policy #522 - Habitual Truancy](#)

Attendance at school is more than a legal obligation; it is a privilege. Every child of compulsory school age must be in attendance unless otherwise exempted. The State Board of Education and the local School Board have determined that being present at school is extremely important. Students are required to be in attendance at school at least 90% of the time that school is in session during each school term. The local School Board may deny promotion to the next grade to any student who is not in school at least 90% of the days that school is in session. The Board has determined that absence from class for any reason including family convenience shall be counted when the percentage of attendance and consequent eligibility for promotion is being considered. Except in extraordinary cases students are expected to be present at school and in their assigned grade or subject.

TYPES OF ABSENCES

School Release is an absence for a school activity such as a field trip, music, debate, etc. The student is released from classes and not counted absent if his/her absence is a result of school activity.

Illness or death in the immediate family or when medical or dental service is required and the appointment cannot be arranged other than during school time. (A written statement may be required from the doctor or dentist.)

Excused Absence is an absence for outside non-school activities. A written excuse from parents requesting permission for the student's absence must be submitted to the principal. The request may be denied if the student's absence interferes with his/her educational development. Make-up for lost work is the sole responsibility of the student.

Unexcused Absence is issued for any absence other than illness or death in the family. No make-up privileges are allowed in the classes missed for unexcused absences.

Truancy is considered to be one of the following types of absences:

1. Any student who leaves without permission after reporting to school in the morning. This type of truancy may lead to a maximum of three (3) days suspension.
2. Any student who is absent from school without the knowledge and permission of his/her parents or school authorities.
3. Any student who is involved in an excessive and consistent number of unexcused absences may be declared truant.

LEAVING SCHOOL

Students are not permitted to leave school before the regular dismissal time except by permission of the principal or the principal's designee. Pupils may not leave prior to the regular dismissal time at the request of or in the company of anyone other than a school employee, police officer, the parent, or the parent's designee (as evidenced in writing), and then only with the principal and parent's knowledge and consent.

3. HEALTH & WELLNESS:

[Link to KSD Policy # 568 - School Wellness Policy](#)

ILLNESS

COVID

Given the COVID pandemic and absence of a vaccine for all, we ask families to help prevent the spread of the virus by being cautious when their children become sick and keep them home. We are relaxing attendance requirements and no awards will be given for "perfect attendance."

- [COVID symptoms](#) are similar or the same as many infectious diseases. We recognize this poses a problem for families in determining whether to send a child to school. Please make decisions based on the level of community spread of the COVID virus in our school district.
 - When the Community Spread of COVID in the City of Kuna is Red - Please use [this information](#) to make decisions about whether to send your child to school or when to return your child to school after he/she has been sick or a family member has been sick.
 - When the Community Community Spread in the City of Kuna is Yellow - Please use [this information](#) to make decisions about whether to send your child to school or when to return your child to school after he/she has been sick or a family member has been sick.
 - Families are expected to follow quarantine directions to family members from health and medical officials when a household member is tested for COVID. Parents should notify the school to make plans for remote education if quarantine of a student is necessary.

Students who become sick at school will be sent home. Our nurses and health safety aides will follow up with the family about next steps.

We cooperate with the Central District Health Department (375-5211), and students with contagious health problems must be kept home.

Non COVID illnesses

Parents should not send their children to school if they have any of the following symptoms:

- Fever greater than 100.4°. Students should be fever free for at least 24 hours, without fever reducing medication, before returning to school.
- Vomiting and/or diarrhea. Students should stay home for 24 hours to make sure they can keep food/liquids down.
- Excessive coughing
- Strep: Sore throat with a fever greater than 100.4°. If they are diagnosed with Strep throat, then they should stay home until they have been on the antibiotics for 24 hours.
- Pink Eye (Conjunctivitis). Keep the child home until a doctor has given the OK to return to school. Pink eye is highly contagious and most cases are caused by a virus, which will not respond to an antibiotic. *Bacterial conjunctivitis* will require an antibiotic; your doctor will be able to determine if this is the case.

Do not send children to school with notes to stay in because of illness. A child that is too ill to be at school should remain at home unless a chronic condition exists and a doctor recommends in writing that the child may attend, but remain indoors during recesses or lunch.

Of course there are always exceptions. Your school nurse is a great resource; please contact the nurse for any questions.

ADMINISTERING MEDICATIONS

[Link to complete KSD Policy #561 - Administering Medications](#)

We are often asked to administer medication to children during school hours. Most medication can be given outside of school time. For example, if the medication directions indicate "three times a day" the medication can be given in the morning before school, after school, and at bedtime. The school would prefer not to give out medications that can be given at home. In the event it is required that medication is to be administered during school hours, medication must be in the original container (if you ask, druggists usually will make up the prescription in two separate bottles).

Nurses may use a variety of over the counter medication, which may include anti-itch cream, antacids, cough drops, antibiotic ointment and normal saline eye wash. If you do not want these used on your child, please contact your school nurse.

ACCIDENTS & STUDENT INSURANCE

Even with the greatest precautions and the closest supervision, accidents can and do happen at school. They are a fact of life and a part of the growing-up process our children go through. An inexpensive insurance plan is available for students through an independent provider. Forms are available in the school office.

The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school. This is the responsibility of the parents or legal guardians. The district carries only legal liability insurance.

HEAD LICE

[Link to complete KSD Policy # 563 - Exclusion for Head Lice](#)

Head lice, is a common condition in the school-age child. It is spread most commonly by close person-to-person contact. The school nurse, principal or designee will screen students for head lice as needed. If it appears that the student has an infestation, the student will be excluded from school until the student is no longer contagious. If the nurse, principal or designee later suspects or determines that the student is again contagious, the student will be excluded from school until the student meets the criteria set forth above.

IMMUNIZATIONS

[Link to complete KSD Policy #565 - Immunization Requirements](#)

At the time of first admission to any public school within this district, and before attendance, all students must present an immunization certification statement signed by a physician or a physician's representative stating the type, number, and dates of immunizations received.

A statement must be received from a parent/guardian of any student who is not immunized, excepted or exempted, and who is in the process of receiving, or has been scheduled to receive, the required immunizations. The statement must be provided to the school at the time of first admission and before attendance

Please see the full policy for exemption from immunization guidelines.

4. STUDENT SAFETY:

PROHIBITION OF WEAPONS

[Link to complete KSD Policy #540 - Prohibition of Weapons](#)

This district is committed to providing a safe environment for all students and staff when they are at school, on a school bus, or at any school-sponsored activity. The district's commitment includes the prohibition against any weapons or other objects/substances which may pose a threat to the health and safety of other students, staff members, or visitors, or could be used to disrupt the educational **process**.

PROHIBITIONS

Students attending district schools are prohibited from:

1. Possessing or carrying objects/substances which are manufactured, used, or intended for use as a weapon, or facsimiles thereof, at school, on a school bus, or at any school-sponsored activity without prior permission of school officials.
2. Possessing, carrying, using, and/or threatening to use, any normally non-dangerous object or substance with the intent or result of causing harm to another individual at school, on a school bus, or at any school-sponsored activity.
3. Knowingly assisting another student(s) to possess, carry, or use a weapon at school, on a school bus, or at any school-sponsored activity.

DISCIPLINARY ACTIONS

Any student found to be in violation of this policy will be subject to disciplinary action, including, but not limited to, expulsion, suspension, or other appropriate penalties. The board may, at its discretion, expel a student for the possession and/or use of a weapon, regardless of whether the item at issue falls within the definition of "weapon" under the Gun-Free Schools Act. Disciplinary action will be taken after reviewing all factors, including, but not limited to, the mandates of federal and state law; the student's actions; the risk of harm to the students, district personnel, and patrons; the student's academic standing; the likelihood of recurring violation; and the student's prior conduct.

REFERRAL TO LAW ENFORCEMENT

The district will refer any student who brings onto school property a weapon or firearm, as defined under the Gun-Free Schools Act or Idaho law, to law enforcement. The board may, at its discretion, refer other students who violate this policy to law enforcement.

STUDENT ALCOHOL, DRUG & TOBACCO USE

[Link to complete KSD Policy #551 Student Drug, Alcohol & Tobacco Use](#)

The board of trustees recognizes that student use of chemical substances, including alcohol, is a serious problem of utmost concern in our society. Drug, alcohol, and tobacco use is detrimental to a state of well-being and undermines the aim of education, which is to enable individuals to develop to their full potential. The district seeks to ensure the highest standards of learning in the classroom and recognizes that use of chemical substances—including alcohol, tobacco, and controlled substances—creates educational, economic, and legal problems.

Students attending school in this district will not use, possess, sell, buy, or distribute drugs, including alcohol, tobacco, controlled substances, or related paraphernalia, on school premises.

Any student will violate the district's drug, alcohol, and tobacco use policy when:

1. He or she is on school premises, evidencing behavior that creates a reasonable suspicion that he or she may be illegally under the influence of drugs;
2. He or she admits to using, possessing, selling, buying, or distributing drugs on school premises;
3. He or she is found to use, possess, sell, buy, or distribute drugs, or related paraphernalia, on school premises;

4. He or she is found to possess drugs, or related paraphernalia, or to have such substances on his or her person, or in his or her locker, vehicle, or other property on school premises.

ENFORCEMENT PROCEDURES

The procedures to enforce this policy are as follows:

1. **Suspension/Expulsion:** Students who violate this policy will be suspended by the principal. Suspension for the first two offenses of this policy will be for five (5) days, unless extraordinary circumstances exist. The time period for suspension for the third offense will be determined at the discretion of the principal and/or superintendent. The principal and/or superintendent will determine whether or not the suspension will be served in school or out of school. The principal and/or superintendent will recommend expulsion to the Board of Trustees upon the third offense or for the first and second if warranted.
2. **Referral to Law Enforcement:** The student will be referred to the law enforcement agency, if appropriate. If the incident involves using or being under the influence of alcohol or a controlled substance, the student will be referred to the local law enforcement agency. In all other situations, referral to law enforcement will be at the discretion of the building principal or designee.
3. **Search and Seizure:** A student's person and/or personal effects (e.g., purse, book bag, etc.) may be searched whenever a school official has reasonable cause to believe that the student is in possession of drugs or drug paraphernalia. Any evidence that a student has violated the law and this policy may be seized by the principal or designee.
 - a. Lockers and desks are school property and remain at all times under the control of the school; however, students are expected to assume full responsibility for the security of their lockers and desks. Authorized school official may open and inspect lockers and desks when there is reasonable cause to believe that the locker or desk may contain items which may be a threat to safety and security. Such a search may be conducted without a search warrant, and without notice or consent.
4. **Parent Contact:** The student's parent/guardian will be contacted as soon as possible following any alleged violation of this policy.
5. **Conduct Contract:** Any student violating this policy must sign a conduct contract before returning to school. Violation of the conduct contract may result in additional disciplinary measures.
6. **Drug, Alcohol, and Tobacco Assessment/Treatment:** The terms of the suspension and/or conduct contract may be modified, at the discretion of the principal or superintendent, if a student who has violated this policy voluntarily completes a drug, alcohol, and tobacco education course and/or undergoes assessment and treatment for drug, alcohol, and tobacco abuse.

STUDENT HARASSMENT, INTIMIDATION & BULLYING

[Link to complete KSD Policy #504 - Student Harassment](#) and [504.50 Protection against Harassment, Intimidation](#)

It is the policy of this district to maintain a safe school environment for all students while attending school, riding the school bus, and attending district-sponsored activities on school premises or at other locations. Harassment, intimidation, and/or bullying, regardless of the specific nature of the student's behavior, is disruptive to a safe school environment and will not be tolerated.

Harassment, intimidation, and/or bullying is defined as misconduct by a student(s), which is characterized by the aggressor(s) repeatedly engaging in negative actions against another student(s) in an attempt to exercise control over the victim. Harassment, intimidation, and/or bullying is generally characterized by aggressive or intentionally harmful behavior, which is carried out repeatedly over time.

PROHIBITED BEHAVIOR

Students attending district schools are prohibited from engaging in the following behaviors:

1. Physical abuse against a student, including, but not limited to, hitting, pushing, tripping, kicking, blocking, or restraining another's movement; sexual misconduct; causing damage to another's clothing or possessions; and taking another's belongings.
2. Verbal abuse against a student, including, but not limited to, name calling, threatening, sexual misconduct, taunting, and malicious teasing.

3. Psychological abuse against a student, including, but not limited to, spreading harmful or inappropriate rumors regarding another, drawing inappropriate pictures or writing inappropriate statements regarding another, and intentionally excluding another from groups, or similar activities.
4. Cyber bullying, including, but not limited to, using any electronic communication device to convey a message in any format (audio or video, text, graphics, photographs, or any combination thereof) that intimidates, harasses, or is otherwise intended to harm another individual.
5. Harassment, intimidation, and/or bullying, including any intentional gesture or any intentional written, verbal, or physical acts or threats, against another student that:
 - a. A reasonable person under the circumstances should know will have the effect of:
 - i. Harming a student; or
 - ii. Damaging a student's property; or
 - iii. Placing a student in reasonable fear of harm to his or her person; or
 - iv. Placing a student in reasonable fear of damage to his or her property; or
 - b. Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for a student.
6. Conspiring with another individual to commit any act of harassment, intimidation, or bullying against another student.

The prohibition extends not only to actions taking place on school grounds but also actions originating at a remote location and carried out via any technology, including, but not limited to, the use of a landline, car phone, or wireless telephone, or through the use of data or computer software that is accessed through a computer, computer system, or computer network.

DISCIPLINARY ACTION

Students who engage in harassment, intimidation, or bullying will be disciplined as determined to be appropriate, up to and including suspension and/or expulsion.

DISPLAY OF FLAGS ON CAMPUSES

The U.S. flag will be displayed in every classroom. Students are prohibited from displaying flags other than the U.S. flag or State of Idaho flag. Other flags may be displayed in the school by staff for special events or academic purposes such as but not limited to foreign language, history, etc. Display of club pennants and flags will follow the district's policy on student organizations. All flags, other than the U.S. and Idaho flags, must be approved by the school administration.

5. ACADEMICS & ASSESSMENT:

CURRICULUM

This district will provide a core of instruction at the elementary level kindergarten through grade five (K-5) as follows:

1. **Language arts and communications** will include instruction in reading, writing, English, literature, technological applications, spelling, speech, and listening.
2. **Mathematics** will include instruction in addition, subtraction, multiplication, division, percentages, and mathematical reasoning and probability.
3. **Science** will include instruction in applied sciences, earth and space sciences, physical sciences, and life sciences.
4. **Social studies** will include instruction in history, government, geography, economics, current world affairs, citizenship, and sociology.

In addition to the core of instruction set forth above, the district will offer the following instruction to all elementary school students: Fine Arts (art and music); Health (wellness); & Physical Education (fitness)

ASSESSMENT & ACCOUNTABILITY

All students in Idaho public schools, grades kindergarten through twelve (K-12) are required to participate in the comprehensive assessment program, approved and funded by the Idaho State Board of Education. Additional district approved assessments may be administered to students three times per year.

The purpose of these assessments is to:

1. Measure and improve student achievement;
2. Assist classroom teachers in designing lessons and providing targeted interventions;
3. Identify areas needing intervention and remediation, and acceleration;
4. Assist districts in evaluating local curriculum and instructional practices in order to make needed curriculum adjustments;
5. Inform parents/guardians of their student's progress;
6. Provide comparative local, state, and national data regarding the achievement of students in essential skill areas;
7. Identify performance trends in student achievement across grade levels tested and student growth over time; and
8. Help determine technical assistance/consultation priorities for the State Department of Education.

MULTI-TIERED SYSTEM OF SUPPORT (MTSS)

Each of our elementary schools have developed a Multi-Tiered System of Support (MTSS). Our goal is for schools to use their resources in determining what it takes for each child to be successful.

MTSS is designed as a way for schools to make sure that four things happen from a coordinated standpoint:

1. Students who need additional academic, behavioral, language acquisition support or enrichment are identified early.
2. Identified students are provided targeted interventions for their specific needs using sound instructional programs or strategies.
3. A student's progress is monitored frequently so we know if we are on track with our efforts and they are making expected gains.
4. Teachers and schools are using data to change course when needed and have a formal system of support to meet the needs of each student.

Please contact your child's student or the principal for more information.

PARENT-TEACHER CONFERENCES

Parent-teacher conferences are held in October. Please check the district calendar for dates. You will receive a conference time and date in advance from the school. Parents, teachers or the principal may initiate a conference request at any time during the year.

REPORT CARDS

Report cards will be made available via student information system within five school days following the end of the trimester (November, March, May).

RETENTION

Currently, few retentions are supported. Some educators believe this philosophy is too simplistic in dealing with individual and complex minds and lives of children. The Kuna district's policy states that "parent-teacher conferences are encouraged for the purpose of avoiding such failures."

If retention of a student to repeat a grade-level needs to be considered, parents, teacher, principal and other staff members who work with the child will meet to evaluate the performance history, test scores and other pertinent information. This team will make a decision.

6. STUDENT CONDUCT & APPEARANCE:

POSITIVE BEHAVIORAL INTERVENTIONS & SUPPORTS (PBIS)

KSD staff is committed to provide a safe, happy learning environment for children.

PBIS is a proactive, team-based framework for creating and sustaining safe and effective schools. Emphasis is placed on prevention of problem behavior, development of prosocial skills, and the use of data-based problem solving for addressing existing behavior concerns. School-wide PBIS increases the capacity of schools to educate all students utilizing research-based school-wide, classroom, and individualized interventions.

PBIS overall goals: increase safety and establish positive school climates through research-based strategies and systems.

As a part of the emergency procedures in place in our schools, any student who poses an imminent risk of injury to him/herself or others may be physically restrained and/or placed in seclusion by school staff in accordance with school board policies. These could occur along with other emergency actions such as calling the police. Significant violations of the law including assaults on students and staff will be reported to the police. The parent/guardian will be informed when any of these actions have occurred as soon as possible after any such incident.

These policies will be available with other school board policies to all parents electronically via our website or as a hard copy on request.

STUDENT APPEARANCE

Students will be expected to keep themselves well groomed and neatly dressed at all times. Students should remember that they represent their school to the community. All attire should be modest and appropriate for students. Any top with straps, such as tank tops, muscle shirts, and sundresses, will need to be modestly covered. Any form of dress or hairstyle that is contrary to good hygiene or disruptive in appearance and detrimental to the purpose or conduct of the school will not be permitted. A copy of policy shown to students in the classroom is available upon request.

Failure to abide by the following rules may constitute a cause for disciplinary action:

1. All students will be fully clothed, clean and well groomed.
2. All students will wear footwear.
3. There will be no bare backs or midriiffs.
4. Gang-related attire is unacceptable while at school, at school activities, or on school grounds.
5. Students will not be permitted to wear pants below the waistline or wear caps, bandannas, or any other item associated with gang-related behavior.
6. Clothing advertising alcoholic beverages or tobacco, or displaying inappropriate words, designs or comments should not be worn.
7. Shorts, skirts and dresses less than fingertip length (the longest finger with shoulders relaxed and arms/hands straight down at the side. Shoulders must be covered.
8. Low-cut shirts showing cleavage, tank tops, spaghetti straps, tube tops, halter tops, crop tops, bare midriiffs, and shirts with no sleeves. Undergarments may NOT be visible through clothing.

The district will monitor positive COVID cases in the City of Kuna and each of its schools every two weeks to make determinations about whether face coverings will be used to help reduce the spread of COVID.

[Information is posted online here.](#) Cloth face covering should: fit snugly but comfortably against the side of the face; completely cover the nose and mouth; secured with ties or ear loops; include multiple layers of fabric; allows for breathing without restriction; can be laundered and machine dried without damage or change to shape. Disposable paper masks that provide the same coverage as cloth masks are acceptable. Face shields are acceptable. Images on coverings should follow the district dress code. Most students can successfully wear face coverings for those who may have medical conditions or disabilities for which accommodations may be needed should contact their school principal to create a plan for the student.

Any student in violation of the district dress code will be required to change the article of clothing. The violation will be documented and the parent will be notified.

7. SPECIAL PROGRAMS & SUPPORT SERVICES:

TITLE 1 PROGRAM - ACADEMIC SUPPORT SERVICES

The Kuna School District has six elementary schools that qualify for Title 1 Schoolwide programs based on the number of students qualifying for Free and/or Reduced Cost Lunches - Crimson Point, Hubbard, Indian Creek, Ross and Reed. These schools provide additional services through Federal grant monies awarded through the Idaho State Department of Education. For more information please contact your principal.

ENGLISH LANGUAGE LEARNER SUPPORT SERVICES

Language Acquisition services are provided to elementary students at all of our schools. Federal and State grant monies are used to administer these programs and services. For more information please contact your principal or school secretary.

HOMELESS SUPPORT SERVICES

We provide services and resources for qualifying students through McKinney-Vento and Title 1 funding and the generous contributions of our Community Partners. If you have any change in residency, please contact your school secretary for a Nighttime Residency form.

MIGRANT SUPPORT SERVICES

If you have moved in the last three years to seek work in agriculture or fishing, please contact Deb McGrath, District Migrant Coordinator for more information.

IMMIGRANT SUPPORT SERVICES

If you have lived outside of the United States in the last three years, please contact Deb McGrath, District Immigrant Coordinator for more information.

SPECIAL EDUCATION SERVICES

The Individuals with Disabilities Education Act (IDEA) Amendments of 1997, Section 504 of the Rehabilitation Act of 1973 (Section 504), and the Americans with Disabilities Act of 1990 (ADA), ensure the provision of services to students with disabilities. The Kuna School District is required to provide a free appropriate public education (FAPE) to students who reside in the district and are eligible for services. FAPE is individually determined for each student with a disability. FAPE must include special education in the least restrictive environment and may include related services, transition services, supplementary aids and services, and/or assistive technology and services. Children who meet the requirements for services are eligible for services upon reaching their third birthday and services may be extended through the semester of their twenty-first birthday.

The existence of a disability does not, by itself, mean that a student is eligible under the IDEA. To be eligible for services under the IDEA, a student must have a disability that adversely affects educational performance and requires specially designed instruction. Students must be identified under one or more of the following categories: autism, cognitive impairment, deaf-blindness, deafness, developmental delay, emotional disturbance, health impairment, hearing impairment, language impairment, learning disability, multiple disabilities, orthopedic impairment, speech impairment, traumatic brain injury, or visual impairment including blindness.

Every school in the Kuna School District, except the summer and Evening School Programs, provide services for students with disabilities. Parents, administrators, special education teachers, general education teachers, related service providers (speech therapists, occupational therapists, physical therapists, school psychologists), and others meet in teams at least weekly to discuss student progress and/or concerns. There is ongoing communication and teamwork to ensure that each student has the opportunity to be successful at school. If you have questions or would like more information, please contact your child's teacher or school principal or Kelly Schamber, Director of Special Education.

8. CHILD NUTRITION PROGRAM:

Kuna School District will be serving school meals that meet federal nutrition standards, ensuring that meals are healthy, well-balanced and provide students all the nutrition they need to succeed at school. School meals offer students milk, fruits and vegetables, proteins and grains, and they must meet strict limits for saturated fat and portion size.

Offer Versus Serve (during a typical school year)*

A student is required to take two things to meet “meal” guidelines:

- At least ½ cup fruit and or vegetable AND
- two other choices from the following food groups (grain, meat/meat alternative, milk)

Due to Covid Guidelines:

OVS (offer vs serve) will not be an option this school year for students. All students will receive a complete meal of everything that is on the menu for that day.

We’re always working to offer Kuna School District students healthier and tastier choices. In addition to meeting new nutrition standards, we’re also purchasing more local foods.

School meals are a great value and a huge convenience for busy families. Lunches may be purchased online at www.kunaschools.org, if you choose not to take advantage of the online prepayment service you may continue to make advance payments via check, which should be made out to Kuna School District CNP. Please write your child’s full name on the check. If you should send cash, please place it in a sealed envelope with your child’s name on the envelope.

Student charging is limited to the Elementary level. All charges within 30 days of their transaction date are considered to be current. All charges that exceed 30 days are considered to be “past due”. Once an account is deemed “past due”, the Child Nutrition Department may begin the collection process, [please refer to KSD Policy #878 - Collections](#).

Our menus are online at <https://www.kunaschools.org/Page/326>

Free & Reduced Lunch

****Meals are free for all students in the 2021-22 school year.****

Free and reduced lunch applications are available online www.heartlandapps.com or a paper application is available at the District Office. Please follow the directions on the form carefully, if you need assistance filling out the application please contact our office at (208) 922-1101. Free and Reduced Lunch applications need to be filled out each year. These applications may be filled out anytime throughout the school year.

Special diets and food allergies (including milk allergies) require a special form signed by a physician to be on file with the Child Nutrition Department. The form can be obtained from the Child Nutrition Office. We encourage parents/guardians of students with food allergies to work closely with their school nurse and child nutrition staff to ensure the safest environment possible for your student to eat in. -This institution is an equal opportunity provider.

9. TRANSPORTATION:

BUSING

[Link to the complete KSD Policy #730 Student Bus Conduct](#)

Please call the Transportation Department at 208-922-1013 if you have any questions concerning bus schedules, stops or routes. Current bussing information and routes may be viewed on our website.

Written parental permission is required for a child to ride a different bus than assigned. A letter from the parent needs to be taken to the office so that the office can generate a Bus Pass. The student must give the driver a Bus Pass for permission to board any bus other than their regularly scheduled bus.

Riding the bus is a privilege and students are expected to maintain safe and proper conduct at all times while riding.

Kuna School District Transportation Expectations	Bus Stop	Boarding the Bus	On the Bus	Emergency/R R Tracks	Getting off the Bus	Leaving the Bus Stop
Be Safe	Stay off the road and on or behind the sidewalk	Stay back and wait for bus to stop Wait for signal from driver Wait for door to open before stepping toward bus to load Walk and wait your turn	Stay seated Keep aisle clear by keeping feet out of the aisle Keep belongings in seating area Keep all food and drinks sealed in your backpack	Voice level-0 Follow Driver Directions	Stay seated until bus stops Wait for door to open Unload single file Use handrail	Follow driver directions Step away from the bus Stop- Look-Listen
Be Respectful	Keep your hands to yourself Handle your own belongings	Be courteous to others Walk Wait your turn Load single file	Listen to the driver, answer when spoken to, Face forward Voice Level 1-2 Clean up your area of the bus Treat others kindly and	Stay Calm: Voice Level- 0 Help each other: Lend other students a hand if they need help	Listen to the Driver Be courteous to others Keep hands and feet to yourself	Respect others property
Be Responsible	Be at your bus stop 5 Min. early Know and remember what route you ride	Be ready: Have your backpack zipped and on and gather your belongings Find your seat quickly	Stay Seated : Back against the seat and feet on the floor Backpack in Lap	Voice level-0 Stay together	Get off at YOUR stop Be ready: by having your belongings gathered and backpack on Clean up: pick up wrappers, paper or garbage in your area	Go straight home

Minor offenses:

- Eating, drinking, or chewing gum on the bus
- Extension of arms, legs, or head outside the window
- Littering
- Not sitting down in seat
- Not sitting in assigned seat
- Scuffing or rough housing
- Shooting projectiles/throwing objects
- Pushing/tripping students
- Refusing to give bus driver correct name or information
- Refusing to obey bus driver directions

Consequences:

- Bus driver will contact parent & inform bus supervisor
- Student will be assigned a seat

Major offenses:

- Fighting on the bus
- Any type of harassment
- Using improper language
- Use of tobacco, alcohol or drugs
- Improper use of an aerosol spray
- Vandalism of district property
- Indecent exposure
- Deliberate use of food to cause an allergic reaction

Consequences:

- Bus driver will contact parent, school building administrator or dean, & bus supervisor
- A bus behavior plan will be developed

Zero tolerance offenses: Immediate suspension from school bus

- Possession of firearms or weapons of any kind
- Ignition of flammable materials
- Use of laser to cause blindness to the bus driver

Consequences:

- Immediate suspension from riding the school bus

BIKES, SKATEBOARDS, AND SCOOTERS

Bikes, skateboards, scooters, inline skates or shoes with wheels may not be ridden on school grounds. Students must walk their bikes or scooters and carry their skateboards on school grounds both for safety and to show respect to others.

Student bike racks are provided, but bike locks are not. Those who park bikes at school do so at their own risk.

PICKING/DROPPING OFF STUDENTS

Whenever you pick up your child after school, please park in front of the school rather than enter the bus driveway. This will give buses the space they need and will contribute to your child's safety. Please follow directions of staff on duty for dropping/picking up students.

10. TECHNOLOGY USE:

[Link to KSD Policy #698 - Computer and Network Service](#)

DISTRICT PROVIDED ELECTRONIC DEVICES

The Kuna School District provides every student a Chromebook and charging accessories to support learning in school and at home. The device is school property. Student use of the district device must follow rules in this handbook, those established by the teacher, and in district policy:

- [696: Computer Software](#)
- [698: Computer and Network Service](#)

Device Use

Students are provided a device for school work including accessing the curriculum, completing assignments, communicating and sharing information with their teachers, etc. Students are expected to take care of the device including making sure it is charged and ready to when need at school

Students will be provided the tools to support virtual and remote learning using their device including:

- **Email:** Each student is provided a school email account to use on their device to communicate with their teacher(s). No other e-mail account should be used for school-related activities or for communicating with teachers and District staff. Student e-mail accounts and account content are the property of the District. The use of these accounts will comply with District policy and are subject to search at any time.
- **Cloud storage:** Students are expected to save work in designated cloud storage locations, school/teacher designated locations available through Google Drive accounts, or other applications that are authorized by the District. It is the student's responsibility to ensure work is not lost due to device failure or accidental deletion.
- **Internet Access:** As required by law, district devices will restrict internet content. Devices are set up to access district networks while in school and wifi hotspots near schools. Students are allowed to connect to other wireless networks through their device settings. The same school Internet filter that supervises connections on all Kuna School District networks will restrict allowable content. When the device goes home or to any other location and connects to the Internet, the content will be filtered to the same levels as those in our schools.

Students should not have any expectation of privacy concerning their use of the device, including but not limited to websites, apps/applications, or e-mail content or browser history. Any messages sent or received, or files created or saved on the device or through the system are available for review. For example, this content may be viewed by District administration during an investigation, or by the District's Technology Department during the review of a possible policy violation. Should a parent/guardian need to access their student's e-mail account, they can request access through the Kuna School District Technology Department.

Prohibited Uses

The device is provided for school use only and will include the approved software and applications for classroom use. Students shall not:

- Remove district software or applications;
- Download or add software or applications for personal use;
- Store personal digital content such as but not limited to photos, videos, etc.
- Replace the background image on their device;
- Use the device camera to photograph or video record others without their consent
- Apply stickers, or write, inscribe, or scratch on the device.
- Remove or cover district or manufacturer labels and stickers this include the device serial number or district barcode(s)
- Remove any part of the device
- Use the device to commit any behavior that is inappropriate in the school setting or illegal including but not limited to bullying, harassment, plagiarism, theft, etc.
- Bypass Kuna School District's web filter or other security measures through a web proxy or other methods.

If a student violates any of the user terms and conditions named in district policy, this handbook, and teacher direction, privileges may be suspended or terminated, access to the Kuna School District technology resources may be denied, and the appropriate disciplinary action shall be applied. Violations may result in disciplinary action up to and including suspension/expulsion for students. When applicable, law enforcement may be involved.

Device Care Maintenance

Students will be held responsible for maintaining their devices and keeping them in good working order. Below are tips for caring and cleaning devices.

- Protect it from extreme heat or cold, pets, and moisture.
- Use clean, **dry** soft cloth to clean the screen; do not use cleansers or liquid of any type.
- Insert cords and cables carefully to prevent damage.
- Don't put any object on your device.
- Keep your device "on top of items" in your backpack or carrying bag
- Treat the screen with care, don't carry the device by the screen.
- Do not set pens, pencils, or anything on the keyboard; closing the case with anything between the screen and keyboard will crack the screen and can cause damage to the keyboard, mousepad, and screen hinges.
- Do not carry the device by the screen.
- Keep your device safe when not in use, do not leave
 - in your locker
 - in a vehicle
 - in a backpack or other area unattended
 - in area exposed to heat, cold or water

Damaged/Destroyed/Lost Devices

Devices that are stolen or lost must be reported immediately to the Kuna School District Technology Department (208-472-9700). Students/Parents Guardians are also responsible for reporting stolen devices to the Kuna Police Department's non-emergency number (208-577-3860).

If a device is damaged, contact the teacher or the school office. They may ask you to take the device to the designated location for repairs. A temporary device will be issued while the student's device is being repaired. Students are responsible for damage or loss to their device, device charger. This includes but is not limited to broken screens, cracked pieces, damaged/removed keys, etc.

Most students are responsible with district property. However, accidents can happen. Students are responsible for the cost of repairing or replacing devices that are damaged.

Optional Device Deposit

For a one-time non-refundable \$25 deposit (or less for low income students and multi-child families), the deposit will cover the cost of one device repair and a discounted rate of \$75 replacement for a lost or stolen Chromebook. If additional repairs are needed, a deductible would be charged. More information is posted online: <https://www.kunaschools.org/domain/333>

Technology Support

The district's technology team can provide support for software and hardware issues for district issued devices only.

Students and parents may access the this support two ways:

- Email the teacher with details on the issue you are having and ask them to put in a help desk ticket.
- Call 208-472-9710 8 a.m. - 4 p.m. Monday through Friday.

The response time is two days.

VANDALISM

Vandalism will result in disciplinary actions. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the computer network service, or any of the agencies or other computer network services that are connected to the Internet. This includes, but is not limited to, the uploading or creation of computer viruses.

STUDENT DISCIPLINE

Violation of this policy may result in the following disciplinary actions:

1. A student may lose computer privileges/network access. The duration of loss will depend on the student's age and severity of the violation as determined by the system administrator. Students found to flagrantly or persistently violate this policy may lose all computer privileges/network service access for the remainder of the school year, or for the duration of school attendance.
2. A student may be removed from class, suspended, or expelled from school if he or she engages in conduct on the computer network service that constitute flagrant or persistent violations of this policy or could be considered illegal, as defined by federal and/or state law. Students committing illegal acts may be referred to the local law enforcement agency.

3. Each student is responsible for any damage he or she may cause to this district's computers or to the computer network service. The student must pay all costs incurred in restoring the computer or the network service to its previous working order.
4. If a class requires the use of a computer and/or the computer network service, a student who has lost computer privileges under this policy will be allowed to participate under direct teacher supervision unless he or she has been removed from the class.

The following policies are linked in this online version of the handbook.

Forms & Releases:

CHECK OFF LIST

Thank you for taking the time to read and discuss the information in this handbook with your child. Please initial on each line indicating your review of the information/policy, sign on the parent signature line indicating your knowledge and support of the district policies and return this page to your students' classroom teacher.

- _____ Current District Calendar
- _____ Policy #540 Prohibition of Weapons
- _____ Policy #551 Student Drug, Alcohol and Tobacco Use
- _____ Policy #561 Administering Medications
- _____ Policy #504 Student Harassment
- _____ Policy #698 Computer and Network Services
- _____ Policy #730 Transportation Rules
- _____ Special Education Programs and Services
- _____ FERPA (Family Educational Rights & Privacy Act)
- _____ Student Insurance and Injuries
- _____ Title 1 Notifications (Parent Involvement Policy, Home/School Compact, Highly Qualified Teachers letter)

Student Name: _____

Parent Signature: _____

COMPUTER AND NETWORK SERVICE USER AGREEMENT

I understand and will abide by this district's policy titled "Computer and Network Service." Should I commit any violation of the policy, my access privileges may be revoked and school disciplinary and/or appropriate legal action may be taken. I understand that I have no reasonable expectation that my use of the district's computer or network will be private. I know that my usage of the computer and network may be monitored or reviewed by administration or information technology staff at any time.

User Signature: _____

Date: _____ / _____ / _____

Print Name: _____

PARENT OR GUARDIAN (If you are under the age of 18, a parent or guardian must also read and sign this agreement.)

As the parent or guardian of this student, I have read this district's policy entitled "Computer and Network Service." I understand that this access is designed for educational purposes and this district has taken available precautions to eliminate controversial material. **However, I also recognize it is impossible for this district to restrict access to all controversial materials, and I will not hold it responsible for materials acquired on the computer network service.** Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

Parent or Guardian (please print): _____

Signature: _____

Date: _____ / _____ / _____

User's Full Name (please print): _____

School: _____ Grade: _____

Home Address: _____

Home Phone: _____ Work Phone: _____

I am a:

Student of this district and will graduate in _____

Certified staff member of this district, teaching in grade _____ at _____

Non-certified staff user of this district working as a _____

Other user authorized by the district _____

Approved by the Parent Advisory Group for the 2021-2022 school year.
Hubbard Elementary Title I Parent Involvement Plan

(Hubbard Elementary receives Title I funding to provide extra academic support to struggling students)

Parent Involvement Policy/Plan

Parent Involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

1. that parents play an integral role in assisting their child's learning;
2. that parents are encouraged to be actively involved in their child's education at school;
3. that parents are full partners in their child's education and are included in decision-making and on advisory committees as appropriate to assist in the education of their child;
4. that parents are involved in promoting greater participation by parents in parent involvement activities.

Purpose: The purpose of parent involvement is to increase each parent's capacity to help their child(ren) be successful in school.

To facilitate meaningful parent involvement in our school we will:

1. Parent Advisory Committee: The school will establish a parent advisory committee to assist in the review of their parent compact, parent involvement plan, use of parent involvement funds, and the annual review and evaluation of our school Title I program as well as the review and plan for school improvement. The school will solicit parents to serve on the committee at the start of each school year. The school will establish, from a list of parents willing to serve on the committee, a group of parents who serve throughout the school year. Every effort will be made to make all parents aware of the efforts of this committee and solicit input from all parents concerning these efforts. The Parent Advisory Committee, or any parent, may request opportunities for regular meetings to formulate suggestions and to participate in decisions relating to the education of their children, and the school responds to any such suggestions as soon as practicably possible.

2. Annually review our Parent Involvement Plan: The school will, with consultation and input from their parents, annually review and when necessary revise this parent involvement plan. The plan will outline how the school will work with their parents throughout the school year. A meeting will be held within the first month of school to review and possibly revise this plan. This plan will clearly establish when and how parents will be involved in all aspects of the Title I program.

3. Annually review our Parent /School Compact: The school will, with consultation and input from their parents, annually review their Parent/School compact. The compact will list the responsibilities of the student, parent/caregiver, classroom teacher, and school administrator. All parents will be annually provided copies of the parent/school compacts at the start of each school year, and will be provided with opportunities for input into this document throughout the year. A meeting will be held in the spring of each year to provide parents an opportunity to review and possibly revise the current parent/school compact. Throughout the school year parent input on the parent/school compact will be solicited and used during the spring meeting in the possible revision of this document.

4. Annually establish how Title I Parent Involvement Funds will be used: The school will, with consultation and input from their parents, annually develop a plan for use of any and all funds.

5. Title I parent involvement funds. These funds will be used to provide parents with materials, pay reasonable and necessary expenses associated with parental involvement activities to enable participation in school related

meetings and training, and other costs directly associated with increasing parental involvement. A plan for use of these funds should be completed at the first meeting of the school year, and be shared with all parents.

6. Annually review the use of Title I funds and evaluation of the use of these funds: The school will, with consultation and input from their parents, annually review how Title I funds will be used throughout the school year. A presentation will be given to parents explaining the use of Title funds and be asked for their input at the Annual Fall Title I Parent Meeting. Before the end of each school year parents will be provided with evaluation information/data that assesses the effectiveness of the Title I school program, staff development conducted throughout the year, and all parent involvement activities held during the year.

7. Facilitate regular, meaningful two-way communication: The school will hold an annual meeting for parents to explain Title I and what it means to them as a parent and to their students and to explain the right of parents to be involved in the school and in their child(ren)'s education. This will be done early in the fall. The school will also offer this information at meetings held at flexible and convenient times for parents. The school will provide parents a description and explanation of the curriculum, student progress measures, and the proficiency levels students are expected to meet and how to monitor a child's progress and work with educators to improve student achievement. Curriculum, content standards, measures and proficiency levels will be provided to parents. The school will ensure that information related to school and parent programs, meetings, and other activities is sent to parents in a timely manner and in a format and, to the extent practicable, in a language the parents can understand.

8. Build the capacity of parents to support their child(ren)'s learning: The school will provide materials and training to help parents to work with their children to improve their children's achievement in math and reading. Activities could include a family math night and a family/school reading week. The school will also work with the district and a local program to offer Love and Logic courses for parents.

9. Coordinate and integrate the school's parent involvement programs with early childhood programs in the community and in the school: To the extent feasible and appropriate, the Title I consulting teacher and Special Education teacher will work with the District Preschool program and local Head Start to conduct activities that encourage and support parents in more fully participating in the education of their children. At a minimum, parents in these programs will be invited to participate in Love and Logic courses as well as Back to School nights and additional parent training.

10. Build the capacity of school staff to work with parents: The school will work with the district Title I and LEP programs to train and educate staff in how to reach out to, communicate with, work with parents as equal partners and build ties between the parent and the school.



Hubbard Elementary Home and School Compact

Approved by the Parent Advisory Group for the 2021-2022 school year.

Student agreement:

- I believe that I can and want to learn
- Attend school regularly and be on time
- Be responsible for my behavior and follow school expectations.
- Listen to others and always do my best work.

Parent/guardian agreement:

- I will encourage my child to tell me at least one thing they learn each day
- Make sure my child gets enough sleep
- See that my child attends school regularly and arrives on time
- Partner with my child's school to obtain ways to help my child learn
- Support the school's discipline and school policies

Teacher agreement:

- I will make learning meaningful to students' lives
- Make effective use of learning time
- Make classroom expectations fair and consistent
- Contact parents as soon as possible if there is a problem, and respond quickly to parent request for information
- Supply students with a clear learning targets and expectations for learning

Principal agreement:

- Parent/ teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement
- Ensure students academic, social and emotional needs are met as much as possible in the school environment
- Partner with parents and teachers to learn together how to support their child's learning
- Provide frequent reports to parents to their children's progress (via report cards and teachers)
- Provide access to staff
- Promote opportunities to volunteer and participate in their child's class
- Observe classroom activities on a weekly basis in all classrooms

Hubbard Elementary School

Justine Burgess, Principal



November 2021
Right to Receive Teacher Information
2021-2022 School Year

Dear Hubbard Families,

Federal law requires that each school district that receives Title 1 funds must notify the parents of each student attending school that they have the right to know the qualifications of their child's classroom teacher upon request.

As a parent of a student that attends a school that is eligible to receive federal program funds, you have the right to:

1. Know if your child's teacher is licensed to teach the grade and subject to which they are assigned
2. Whether the teacher has a provision license or a standard certification
3. The college major of the teacher who is teaching your child
4. What degree(s) the teacher holds
5. The qualifications of the instructional aides that are working with your student

Also, if your child will be taught for 4 or more consecutive weeks by a teacher who is not highly qualified, you will be notified accordingly.

If you have any questions about the qualifications of your student's teacher or instructional aide(s), please contact me at jburgess@kunaschools.org.

Respectfully,

Justine Burgess

Principal, Hubbard Elementary School