

The tentative agenda for each Board meeting shall be prepared in advance by the superintendent after consultation with the Board chairperson. The agenda and supportive information will be provided to each board member prior to each scheduled board meeting.

The order of business will be determined by the superintendent with input from the chairperson and vice chairperson . The board may alter the order of business at any time.

Order of Business. The following shall be the order of business of the regular meetings. The order of business may be changed by consent of all members present.

1. Call Meeting to Order
2. Pledge of Allegiance
3. Approve Agenda
4. Communications and Celebrations
5. Superintendent's Report
6. Other Reports
7. Consent Agenda
  - prior to the motion to approve the consent agenda, a board member may request that a consent agenda item(s) be removed from the consent agenda. It would then be placed as a discussion and action item(s) in new business.
  - Past Regular and Special School Board Minutes
  - Accounts Payable
  - Personnel Report
  - School Financials
  - Budget Status Report
  - Equipment purchases
  - Major Projects Tracker
  - Community Development Tracker
  - Early Graduation Requests
  - Public records requests
  - 2nd and 3rd reading of board policies as outlined in policy 215
8. Delegations
9. Unfinished Business
10. New Business
11. Good of the Order

Unscheduled matters may be heard at the conclusion of the regular agenda items, but decisions on such matters may be tabled until the next meeting of the board. However, the board may advance such items on the agenda and/or make decisions on unscheduled items or matters when it appears in the best interest of the district to do so.

The proceedings of the board may follow Roberts Rules of Order when appropriate.



**LEGAL REFERENCE:**

*Idaho Code* Section 33-506

**ADOPTED:** November 11, 2003 (Originally Adopted May 14, 1991)

**AMENDED:** August 9, 1994, July 13, 2021